

PRESTON CAPES PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON
TUESDAY 21st JULY 2015 IN THE VILLAGE HALL

PRESENT: Parish Councillors: D Hughes (Chairman), S Delacoe, B Dearn, R Mansfield
 Clerk: S Foster
 Others: District Cllr L Griffin, District Cllr Bob Patchett,
 2 Members of the public

1. Administration

- 1.1 To receive and approve apologies for absence
 Apologies were received and accepted from Cllr Cox, Cllr Jones, Cllr S Maddison and County Cllr R Brown.
- 1.2 To receive declarations of interest in items on the agenda
 Cllr Mansfield declared an interest in item 4.1 (Planning application DA/2015/0569) as she rents adjoining land.
- 1.3 To consider any dispensation requests
 None.
- 1.4 To approve the minutes of the Ordinary Meeting held on 19th June 2015
 Minutes had been circulated. No comments were made. Minutes were proposed as a true record by Cllr Delacoe, seconded by Cllr Dearn; all in favour.

2. Matters arising from previous minutes (for information only)

- 2.1 Willow tree overhanging the verge in Little Preston
 Cllr Dearn reported that the overhanging verge had been cut back already.

3. Public Time

Nothing to report.

4. Planning

- 4.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
DA/2015/0563	Listed Building Consent for replacement of 9 Upvc windows on north and west elevations with painted casement windows	Danecot, Church Way, Preston Capes, NN11 3TE	Proposal: to support application. Proposed by Cllr Dearn, seconded by Cllr Delacoe. All in favour. Carried.
DA/2015/0569	Construction of dwelling and garage	Land at Forge Lane, Preston Capes,	Proposal: to object on grounds of traffic, size of dwelling and removal of trees. Proposed by Cllr Dearn, seconded by Cllr Delacoe. All in favour. Carried.
DA/2015/0575	Demolition of existing porch and construction of replacement porch	Little Preston House, Little Preston, NN11 3TF	Proposal: no objection. Proposed by Cllr Dearn, seconded by Cllr Delacoe, All in favour. Carried.

- 4.2 To report decisions received
 None.
- 4.3 Other planning matters (For report only)
 None.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
 Nothing to report.

5.2 Resurfacing of The Square – progress report
Nothing to report.

5.3 Well cover in the High Street – progress report
The Parish Council is unsure as to the owner of the land on which the cover sits. As a matter of health and safety, it was agreed that the Parish Council would fund reparation of the cover at a cost of £120 (including VAT).

5.4 Consideration of putting dog bins in the village to deal with dog fouling
The Clerk has yet to collect the signs from DDC. Deferred to next meeting.

ACTION: CLERK

5.5 Purchase of bench for the bus shelter
The Clerk was requested to obtain three quotes for consideration at the next meeting.

ACTION: CLERK

6. Tree Warden's Report

6.1 Japanese Knotweed – progress report
Nothing to report.

6.2 Consideration of works to holly trees on The Square
It was reported that a part of one of the holly trees and an large amount of ivy had fallen down over the weekend, some of which been cleared. The Clerk will contact M Venton at DDC to request a site visit to consider whether the trees should be removed.

ACTION: CLERK

7. Update from Neighbourhood Watch/Police

Nothing to report.

8. Regulatory Matters

8.1 To consider adoption or review (as applicable) of the following:

Standing Orders and Financial Regulations

Risk Assessment

Asset Register

Policy documents

Clerk's contract

A working party had met to discuss the above documents.

Proposal: to adopt standing orders, financial regulations and the Clerk's contract as agreed by the working party. Other documents will be reviewed at a later date.

Proposed by Cllr Dearn, seconded by Cllr Hughes. All in favour. Carried.

9. Finance

9.1 Consideration of amendments to the current Lloyds Bank bank mandate

Slight amendments to the mandate were made. The mandate will be delivered to Lloyds Bank for activation.

ACTION: CLERK

9.2 To note bank balances

As at 30 th June 2015	Lloyds current a/c	£1,237.95	
	Lloyds deposit a/c	<u>£2,401.91</u>	
	Uncashed expenditure	<u>£ 413.05</u>	
	Total available		<u>£1,988.86</u>

9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque No
Clerk's salary – June	136.88	0.00	153.39	S Foster	LGA 1972 s112	380
Clerk's expenses - June	19.51	0.00				

Mowing of verges	130.00	26.00	156.00	P W Warden	Highways Act 1980	381
Battery for defibrillator	12.00	2.40	14.40	DefibShop	LGA 1972 s112	382

Proposal: To approve payment of the above cheques.

Proposed by Cllr Dearn, seconded by Cllr Delacoe. All in favour. Carried.

9.4 To note income received
None.

9.5 To accept and approve the external audit report for the financial year 2014/2015 Annual Report
Noted and agreed.

10. Consultations

DDC – Draft Public Space Protection Order – Enhanced Dog Control

It was agreed that Councillors will make individual comments online.

ACTION: ALL COUNCILLORS

11. Correspondence Received

NCC	Notification of road works (email)	Noted
NCC	Mobile library routes for 2015-2016 (email)	Noted
DDC	Daventry Calling request for events (email)	Noted
DDC	Parish Planning Training presentation (email)	Noted
DDC	Amendment to register of electors (email)	Noted
-	Japanese knotweed information	Noted
DDC	Summer Fun email (email)	Noted

11. New matters requested for next agenda

None at this time.

12. Diary dates for 2015

August	No meeting
15 th September	Parish Council meeting
20 th October	Parish Council meeting
17 th November	Parish Council meeting
22 nd December	Parish Council meeting

1 st Sunday of each month	Village Hall Lunchtime Bar
2 nd Friday of each month	Village Hall Evening Bar

There being no further business, the Chairman closed the meeting at 8.27pm

Signed Date