

**PRESTON CAPES PARISH COUNCIL  
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON  
TUESDAY 15TH MARCH 2016 IN THE VILLAGE HALL**

**DRAFT**

**PRESENT:** Parish Councillors: D Hughes (Chairman), D Cox, B Dearn, S Delacoe,  
D Jones, S Maddison, R Mansfield  
Clerk: S Foster  
Others: 3 members of the public

**1. Administration**

- 1.1 To receive and approve apologies for absence  
None.
- 1.2 To receive declarations of interest in items on the agenda  
None.
- 1.3 To consider any dispensation requests  
None.
- 1.4 To approve the minutes of the Ordinary Meeting held on 16<sup>th</sup> February 2016  
Minutes had been circulated. No amendments were made. Minutes were proposed as a true record by Cllr Dearn, seconded by Cllr Jones. All in favour.

**2. Matters arising from previous minutes (for information only)**

Cllr Dearn reported that the Clean for the Queen event had taken place on 6<sup>th</sup> March, attended by 18 people who collected 28 bags of rubbish.

**3. Public Time**

A member of the public raised concerns on behalf of himself and neighbours with regards to the amount of mud on Old Forge Lane which they believed to be caused by a number of vehicles including farm vehicles. Two accidents had resulted involving people slipping.

5.4 Mud on the road in Old Forge Lane

Cllr Mansfield gave a report of delivery and dustbin collection vehicles which had caused damage to the verge and provided photographic evidence. It was agreed that the Clerk would contact Street Doctor with a request for the road to be cleaned; send out a village email asking residents to advise delivery trucks to take care and use as small vehicles as possible; and ask whether DDC can use a smaller rubbish collection vehicle whilst at the same time taking more care when collecting from Old Forge Lane.

**4. Planning**

4.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
DA/2016/0110	Take down existing farm building and relocate within the farmyard	Preston Fields Farm, Charwelton Road, Preston Capes NN11 3SZ	No objection
DA/2016/0151	Variation of Condition 2 of planning permission DA/2015/0420 (extensions and alterations) to allow for amendments to windows/doors and balcony details	Nether Preston, Stowe Road, Preston Capes NN11 3TZ	No comment

4.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
DA/2015/1184	Construction of building for agricultural use and storage and servicing of light aircraft	Red House Farm, Eydon Lane, Preston Capes NN11 3TQ	Approved

4.3 To agree Planning Policy to be added as an Appendix to Countryside and Settlements Plan

The Clerk had circulated the Badby example. It was agreed that all councillors would submit their thoughts to the Clerk by 29<sup>th</sup> March in order for a comprehensive list to be produced in time for the next meeting.

4.4 Other planning matters (For report only)  
None

**5. Highways and Footpath matters**

To include:

## 5.1 Highways representative's report

Cllr Hughes reported that he had received a letter from a member of the public expressing concern over the poor state of The Square. Cllr Hughes had duly reported the matter to Street Doctor and had a response that work is instructed to be carried out within 4 months.

## 5.2 Water leak at Little Preston

Cllr Maddison reported that Anglian Water had attended 4 times and found no problem. The matter has also been reported to Street Doctor. It was agreed that a letter be written to the owner of the nearby pond stating the above and requesting that investigation be made into whether the overflow from the pond is blocked.

## 5.3 Any possible reappearance of Japanese Knotweed

Cllr Cox reported that there is no sign of any Japanese Knotweed.

## 5.5 Correspondence re surface of The Square

Discussed at 5.1 above.

## 5.6 Possible purchase of ANPR Camera

Cllr Hughes had received a request from a member of the public to have ANPR cameras installed. He reported that the cost would be in the region of £5,000. Discussion took place and it was agreed that ANPR signs might be erected.

**6. Tree Warden's Report**

To include:

## 6.1 Consideration of works to holly trees on The Square

One of the two remaining trees had been removed.

**7. Update from Neighbourhood Watch/Police**

Nothing to report.

**8. Regulatory Matters**

None.

**9. Finance**

## 9.1 To note bank balances

Lloyds Bank Treasurer's Account	£2,191.78		
Lloyds Bank Business Account	<u>£1,402.43</u>		
	£3,594.21		
Payments yet to clear	£ 0.00		
Total funds available			<u>£3,594.21</u>

## 9.2 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary – Feb	136.88	0.00	163.80	S Foster	LGA 1972 s112	399
Clerk's expenses – Feb	26.92	0.00				

Proposal: To approve payment of the above cheques.

Proposed by Cllr Maddison, seconded by Cllr Jones. All in favour. Carried.

## 9.3 To note income received

Clerk unable to verify until electronic banking is activated.

£ 0.07	Interest (Oct)
£ 0.06	Interest (Nov)
£ 0.06	Interest (Dec)
£ 0.06	Interest (Jan)
£ 0.06	Interest (Feb)
£500.00	Lloyds Bank - Goodwill payment
£201.00	HMRC VAT Reclaim

## 9.4 To consider making an application to Transparency Code grant funding

No application will be made.

9.5 To consider purchase of Queen's 90<sup>th</sup> birthday commemorative medal

and

**12.** To discuss possible arrangements for celebrations for the Queen's 90<sup>th</sup> Birthday  
 Discussion took place and it was agreed that 100 medals be ordered. These would be distributed free of charge to children under 17 and adults 90 years and older. Others will be available for sale for £3. Arrangements will be made for a Tea for the Queen event to be held on Saturday 23<sup>rd</sup> April starting at 3.00pm when the medals will be distributed. This will be paid for by the Parish Council. Cllr Jones offered to arrange catering. Cllr Hughes will arrange for an invitation to be sent to each household.  
 Proposal: To purchase 100 commemorative medals for distribution to children under 17 and adults 90 years and older with the rest to be available for sale at £3 each. Tea for the Queen Event to be organised with maximum funding of £200.  
 Proposed by Cllr Hughes, seconded by Cllr Cox. All in favour. Carried.

9.6 To consider tendering for 2016 mowing contract  
 The Clerk was tasked with obtaining quotes for consideration at April's meeting.

**10. Consultations**  
 None.

**11. Correspondence Received**

11.1	NCALC Update	Noted
11.2	DDC – Electoral roll amendments	Noted
11.3	NCC – Response to Parish Highways Survey	Noted

**13. New matters requested for next agenda**

13.1 To discuss whether to enter into Best Village 2016 competition  
 The Clerk handed the application form to Cllr Cox who will complete it along with Cllr Jones.

**14. Diary dates for 2016**

Parish Council Meetings: 19<sup>th</sup> April, 17<sup>th</sup> May, 21<sup>st</sup> June, 19<sup>th</sup> July,  
 20<sup>th</sup> September, 18<sup>th</sup> October, 15<sup>th</sup> November and 20<sup>th</sup> December.  
 Annual Village Meeting Thursday 19<sup>th</sup> May  
 Village Hall Lunchtime Bar 1<sup>st</sup> Sunday of each month  
 Village Hall Evening Bar 2<sup>nd</sup> Friday of each month

There being no further business, the Chairman closed the meeting at 9.30pm

**Signed** ..... **Date** .....