

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 21ST JUNE 2016 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: D Hughes (Chairman), B Dearn, D Cox, S Delacoe, D Jones, R Mansfield
Clerk: S Foster
Others: District Councillor B Patchett, 1 member of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
S Maddison - holiday.
- 1.2 To receive declarations of interest in items on the agenda
None.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the Annual Meeting held on 17th May 2016
Minutes had been circulated. No amendments were made. Minutes were proposed as a true record by Cllr Jones, seconded by Cllr Delacoe. All in favour. Carried.
- 1.5 To report on the 2016 Annual Parish Meeting held on Thursday 19th May 2016
All agreed that the relaxed, informal format had been generally well received with more attendees than in previous years. It was agreed that, for the 2017 meeting, the bar will not open until after the Chairman's welcome and an opportunity will be provided to parishioners to provide written questions prior to the meeting by, amongst other means, an item in the March edition of The Link.

2. Regulatory Matters

- 2.1 To review and adopt Planning Policy document
The document was circulated and agreed. The Clerk will add the number of Listed Buildings within the parish and then publish.
Proposed by Cllr Jones, seconded by Cllr Cox. All in favour. Carried.
- 2.2 To carry out review to ensure adequate and effective system of internal audit
The Clerk reported that the recent internal audit carried out by Mr Eves had been a comprehensive exercise. It was agreed that the current arrangement is effective and adequate.

3. Matters arising from previous minutes (for information only)

Nothing to report.

4. Public Time

A member of the public reported that he had received a letter from DDC Planning requesting inspection and possible felling of the horse chestnut tree on the bank opposite the village hall. The tree is the subject of a Tree Preservation Order. The resident has been requested to replace the tree. Cllr Cox noted that the Parish Council has been aware of the condition of the tree although it has no involvement in the matter.
District Councillor Patchett addressed the meeting and reported that it may be possible in the next few years for an amalgamation of local authorities to become a unitary authority although nothing has yet been agreed.

5. Planning

- 5.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
None			

- 5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

- 5.3 Other planning matters (For report only)

Nothing to report.

6. Highways and Footpath matters

To include:

6.1 Highways representative's report

Cllr Hughes noted that three Street Doctor reports have been dealt with. Other highway issues raised were the deteriorating condition of the diversion route for HGVs into Woodford Halse; the condition of the gated road between Preston Capes to Badby; and also the overgrowing hedge on the left hand side just outside the village heading towards Newnham. Cllr Hughes will report each of these matters to Street Doctor.

6.2 Possible purchase of equine road signs

Cllr Hughes reported that the signs cost £9.60 each.

Proposal: To purchase 6 signs at £9.60 each.

Proposed by Cllr Dearn, seconded by Cllr Jones. All in favour.

A query was raised with regards to the need for pedestrian warning signs along the Charwelton Road, Cllr Hughes will research the cost and report back to the July meeting.

7. Tree Warden's Report

To include:

7.1 Consideration of works to holly trees on The Square

Nothing to report.

7.2 Consideration of any Japanese Knotweed within the village

Cllr Cox reported that he had been advised of a case of Japanese knotweed. The Clerk was asked to write to the resident and landlord with a request that it be dealt with in the appropriate way. Cllrs Cox and Jones will monitor.

8. Update from Neighbourhood Watch/Police

Nothing to report.

9. Finance

9.1 To note income received

£ 0.05 Interest

£153.00 Sale of Queen's birthday medallions

9.2 To note bank balances as at 31.05.16

Lloyds Bank Treasurer's Account £3,579.77

Lloyds Bank Business Account £1,402.60

£4,982.37

Payments yet to clear £ 202.05

Total funds available

£4,780.37

9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Insurance premium	229.18	0.00	229.18	Community Lincs Insurance Services	LGA 1972 s111 & 140	407
Clerk's salary – May	152.84	0.00	184.62	S Foster	LGA 1972 s112	408
Clerk's expenses – May	31.78	0.00			LGA 1972 s112	
Annual membership	56.50	0.00	56.50	SLCC	LGA 1972 s112	409
Queen's birthday medals	206.50	41.30	247.80	The Tower Mint	S137	410
Mowing	135.00	27.00	162.00	PW Warden	Highways Act 1980	411

Proposal: To approve payment of the above cheques.

Proposed by Cllr Jones, seconded by Cllr Delacoe. All in favour. Carried.

9.4 To consider making an application to Transparency Code grant funding

The Clerk will look into whether an application can be made for wages ie 1 hour per month.

9.5 To consider request for funding from Woodford Halse swimming pool

No formal request had been received.

10. Consultations10.1 NCC – Minerals and Waste Local Plan Update (Closes 21st July 2016)

No comment to be made.

11. Correspondence Received

11.1	DDC Training – Houses in Multiple Occupancy (29 th June 2016)	No-one to attend
11.2	NCALC – Update	Noted
11.3	DDC – Local Code of Conduct issues report	Noted
11.4	DDC – Fixed Penalty Notices for Fly-tipping	Noted

12. Matters not covered on the agenda above

- 12.1 To consider renewal of first aid training at £370 for up to 12 people
Deferred in Cllr Maddison's absence.
- 12.2 To note attendance at Parish & Town Council Meeting on 16th June 2016
Cllr Hughes had attended and reported a new mapping system on DDC's website as well as a positive report from the County police.

13. New matters requested for next agenda

- 13.1 None

14. Diary dates for 2016

- Parish Council Meetings: 19th July, 20th September, 18th October, 15th November
and 20th December.
- Village Hall Lunchtime Bar 1st Sunday of each month
- Village Hall Evening Bar 2nd Friday of each month

Following consideration of the confidential matter, the Chairman closed the meeting at 8.50pm

Signed **Date**