

**PRESTON CAPES PARISH COUNCIL  
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON  
TUESDAY 18TH OCTOBER 2016 IN THE VILLAGE HALL**

**PRESENT:** Parish Councillors: D Hughes (Chairman), B Dearn, D Cox, S Delacoe,  
D Jones, S Maddison, R Mansfield  
Clerk: S Foster  
Others: District Councillor B Patchett.

**1. Administration**

- 1.1 To receive and approve apologies for absence  
None.
- 1.2 To receive declarations of interest in items on the agenda  
None.
- 1.3 To consider any dispensation requests  
None.
- 1.4 To approve the minutes of the Ordinary Meeting held on 20<sup>th</sup> September 2016  
Minutes had been circulated. No amendments were made. Minutes were proposed as a true record by Cllr Jones, seconded by Cllr Delacoe. All in favour. Carried.

**2. Regulatory Matters**

None.

**3. Matters arising from previous minutes (for information only)**

None.

**4. Public Time**

District Councillor Patchett addressed the meeting. He reported that, following a number of incidents on the Preston Capes to Charwelton road recently, NCC are going to install more road signs. He also confirmed that Byfield Surgery will be receiving funding to allow it to extend onto the land behind the current premises.

**5. Planning**

- 5.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
DA/2016/0944 + DA/2016/0945	Listed Building Consent and permission for alterations to building – internal and external	The Old Rectory, Preston Capes NN11 3E	Not yet received

- 5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

- 5.3 Other planning matters (For report only)  
Nothing to report.

**6. Highways and Footpath matters**

To include:

- 6.1 Highways representative's report  
Cllr Hughes has reported the laurel at Nether Preston. It was also noted that the 30mph roundel at Little Preston has been replaced although the de-restriction sign has not.  
Cllr Delacoe raised concern over the number of recent accidents, one fatal, on the Preston Capes to Charwelton road. Following discussion, it was agreed that Cllr Hughes would ask NCC to look at changing the priority on the junction to Woodford Halse by the water tower.
- 6.2 Lack of maintenance of hedgerows  
Cllr Hughes was asked to report overgrowing hedges at the top junction in Preston Capes, the junction at Little Preston and at the bottom of Preston Hill.

- 6.3 Update re Footpath FB1  
Cllr Hughes reported that he had been in contact with NCC with regards to the wall alongside the footpath. Nick Wedgbrow had made a site visit and deemed the wall safe. Cllr Hughes had requested something in writing to that effect. As nothing has yet been received, the Clerk was tasked with chasing NW for a response. However, Cllr Cox reported that he had spoken to the resident who, without prompting, had mentioned the wall and that he is aware it needs repairing.

## 7. Tree Warden's Report

To include:

- 7.1 Consideration of works to holly trees on The Square  
The final work will be carried out during late November.

## 8. Update from Neighbourhood Watch/Police

A short report from Neighbourhood Watch was read out.

- 8.1 To consider Parish Council involvement in Scam Alert  
Cllr Hughes had taken a short 15 minute online course and asked Parish Councillors to undertake the same.

## 9. Finance

- 9.1 To note income received

£ 0.06 Interest  
£1,935.50 ½ year precept

- 9.2 To note bank balances as at 30.09.16

Lloyds Bank Treasurer's Account	£3,436.04	
Lloyds Bank Business Account	<u>£1,527.20</u>	
	£4,963.24	
Payments yet to clear	£ 135.00	
Total funds available		<u>£4,828.24</u>

- 9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary – Sept	147.72	0.00	171.79	S Foster	LGA 1972 s112	419
Clerk's expenses – Sept	24.07	0.00			LGA 1972 s112	
Mowing Invoice 6742	135.00	0.00	189.00	P Warden	Highways Act	420
VAT on Invoice 6734	27.00	0.00				
Data protection registration	35.00	0.00	35.00	ICO	LGA 1972 s112	421

Proposal: To approve payment of the above cheques.

Proposed by Cllr Maddison, seconded by Cllr Delacoe. All in favour. Carried.

- 9.4 To agree actions regarding upcoming Pensions requirements  
The Clerk had attended a training course and, having been given differing information, reported that a letter should be sent to the employee as an Entitled worker but no pension scheme needs to be in place unless she wishes to enrol in one.
- 9.5 To receive half year budget update and bank reconciliation  
Half year budget figures had been circulated. No queries were raised.  
Cllr Dearns reported that he and the Clerk had met and he signed off the half year bank reconciliation as well as done a spot check on payments.
- 9.6 To agree working party to produce first draft of 2017/2018 budget  
It was agreed that Cllrs Hughes, Dearns and Cox would meet with the Clerk.
- ## 10. Consultations
- 10.1 Woodford-cum-Membris Neighbourhood Plan (Closes 14.11.16)  
Documents are available for residents to make comment.

**11. Correspondence Received**

11.1	Kilsby Parish Council – Request for help with regards to planning	Raised with District Cllr Patchett. Clerk to respond to Kilsby PC.
11.2	NCALC – Update (Emailed)	Noted
11.3	NCC Highways – Works to be carried out on 10.10.16 (Emailed)	Noted
11.4	CPRE – Invitation to attend Roadshow on 27.10.16 at 6.00pm (Emailed)	Roger Elkin to attend

**12. Matters not covered on the agenda above**

- 12.1 To consider renewal of first aid training at £370 for up to 12 people  
 Following discussion, it was agreed that Cllr Maddison would look at training provided by Red Cross and also through Heather Wilson.  
 Proposal: To subsidise first aid training for a maximum of 15 people to £15 per head.  
 Proposed by Cllr Cox, seconded by Cllr Jones. All in favour. Carried.
- 12.2 To consider concerns raised over vehicular activity at 33 High Street  
 Cllr Mansfield reported that permission has been given to a neighbouring resident to park the vehicle at the property following an accident. The current situation is that insurance companies are involved in trying to resolve a claim.
- 12.3 To receive report of attendance at NCALC AGM on 08.10.16  
 Cllrs Dearn and Delacoe had attended, as well as the Clerk. It was noted that Stephen Mold (Police & Crime Commissioner) had given a well received key-note speech.

**13. New matters requested for next agenda**

- 13.1 To consider dog pooh within the village

**14. Diary dates for 2016**

Parish Council Meetings: 15<sup>th</sup> November, 20<sup>th</sup> December.  
 Village Hall Lunchtime Bar 1<sup>st</sup> Sunday of each month  
 Village Hall Evening Bar 2<sup>nd</sup> Friday of each month

The Chairman closed the meeting at 8.45pm

Signed ..... Date .....