PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 21st FEBRUARY 2017 IN THE VILLAGE HALL

PRESENT: Parish Councillors: D Hughes (Chairman), D Cox, B Dearns, S Delacoe, D Jones, S Maddison, R Mansfield
Clerk: S Foster
Others: One member of the public

1. Administration

1.1 To receive and approve apologies for absence
District Councillor B Patchett

1.2 To receive declarations of interest in items on the agenda
Cllr Hughes declared an interest in item 5.1.
Cllr Dearns declared an interest in item 11.5.
Cllr Delacoe declared an interest in item 9.3.

1.3 To consider any dispensation requests
None.

1.4 To approve the minutes of the Ordinary Meeting held on 20th December 2016
Minutes had been circulated. No amendments were made. Minutes were proposed as a true record by Cllr Maddison, seconded by Cllr Dearns. All in favour. Carried.

2. Regulatory Matters
None.

3. Matters arising from previous minutes (for information only)
None.

4. Public Time
A member of the public raised the issue of the large puddle formed on the verge near the junction of Church Lane and The Square. Cllr Hughes will report the matter to Street Doctor.

5. Planning

5.1 To consider applications received
Cllr Dearns took the chair.

Application No	Description of Development	Location of Development	Comment
DA/2016/0954 (Amended)	Construction of greenhouse, associated landscaping to create veg garden and ponds. Demolition of timber shed.	The Old Rectory, Church Way, Preston Capes NN11 3TE	No comment Proposed by Cllr Dearns. Seconded by Cllr Delacoe. 1 abstained. 6 for. Carried.
DA/2016/0943 (Amended)	Alterations and extension to The Old Rectory House. Alterations to hard standing and repairs, alteration, partial demolition and extension to existing barn including provision of two first floor workers flats.	The Old Rectory, Church Way, Preston Capes NN11 3TE	No comment Proposed by Cllr Dearns. Seconded by Cllr Delacoe. 1 abstained. 6 for. Carried.

5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

5.3 To consider correspondence from Stowe IX Churches Parish Council re Sharing of information relating to Planning and Enforcement Matters
It was agreed that the Clerk would forward details of planning application responses for the last year and maintain a record of the relationship between PCPC responses and DDC decision in the future.

5.4 Other planning matters (For report only)
Nothing to report.

6. Highways and Footpath matters
To include:

6.1 Highways representative's report
Cllr Hughes reported that potholes had been filled on the Charwelton Road.

6.2 Consideration of Community Enhancement Gang application
An application will be made for maintenance works to the pavement on High Street, repair to the High Street sign at the northern edge of the village, cleaning of village signs, cleaning out the gutter on the bus shelter and repositioning of black and white markers on Charwelton Road.

6.3 Completion of Northamptonshire Highways Annual Parish Survey
Cllr Hughes will complete the survey.

7. Tree Warden's Report
The works to the holly trees have been completed.

8. Update from Neighbourhood Watch/Police
Emails have been circulated and it was noted that a number of incidents have occurred over the last couple of months.

9. Finance
9.1 To note income received
£ 0.06 Interest (Dec)
£ 0.06 Interest (Jan)
£ 400.00 Empowerment Grant Fund

9.2 To note bank balances as at 30.01.17

Lloyds Bank Treasurer's Account	£2,330.75	
Lloyds Bank Business Account	£1,527.44	
	£3,858.19	
Payments yet to clear	£ 0.00	
Total funds available		£3,858.19

9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary – Dec	147.72	O.OO	343.53	S Foster	LGA 1972 s112	427
Clerk's expenses – Dec	29.56	O.OO			LGA 1972 s112	
Clerk's salary – Jan	147.72	O.OO			LGA 1972 s112	
Clerk's expenses – Jan	18.53	O.OO			LGA 1972 s112	
Mowing	21.OO	O.OO	21.OO	Village Hall	LGA 1972 s112	428

Proposal: To approve payment of the above cheques.
Proposed by Cllr Maddison, seconded by Cllr Jones. All in favour. Carried.

9.4 To receive ¾ budget year update
The Clerk and Cllr Dearns had met and signed off the ¾ budget. This had been circulated and was agreed.

9.5 To receive update on Empowerment Funding Application and to agree its spending
As reported above, funding had been received following an application made at the request of County Councillor Brown. Discussion took place and it was agreed that a defibrillator should be purchased for Little Preston.

9.6 To receive Clerk's request to attend SLCC's conference at a cost of £10 to be split with BPC
Proposal: To accept the Clerk's request.
Proposed by Cllr Dearns. Seconded by Cllr Maddison. All in favour. Carried.

10. Consultations
10.1 None.

11. Correspondence Received

11.1	PCSO Update (By email)	Noted
11.2	Daventry Police Report (By email)	Noted
11.3	Parish & Town Councils' Mtg – Minutes and next meeting (By email)	Cllrs Hughes and Dearns will attend the next meeting
11.4	Clerks & Councils Direct – Jan 2017	Noted

11.5	Citizens Advice – Request for funding	Proposal: To make a donation of £100. Proposed by Cllr Hughes. Seconded by Cllr Jones. 1 abstained. 6 for. Carried.
11.6	DDC – Community Speedwatch (By email)	Cllr Hughes is arranging for this to take place in August/September
11.7	CPRE Northants – 2017 Litter Heroes Award (By email)	Noted
11.8	NCALC Friday Update (By email)	Noted
11.9	DDC – Litter picking services (By email)	Taking place on 12.03.17. To be publicised on social media
11.1O	NCALC – E-Update (By email)	Noted
11.11	UK Cycling – Advance notification of cycling event (By email)	Noted
11.12	DDC – Parish newsletters request for information (By email)	Noted
11.13	CPRE – 2017 Litter Heroes Award (By email)	Noted
11.14	DDC – Invitation to Tourism Stakeholder Mtg on 13.03.17 (By email)	Noted
11.15	DDC – Use of village halls by local businesses (By email)	To be considered by Village Hall Committee

12. Matters not covered on the agenda above

12.1 To report on first aid training arrangements
Remove from agenda.

12.2 To update on adopt a kisok
No progress is expected until the recent consultations have finished.

12.3 To update with regards to possible defibrillator in Little Preston
Covered at 9.5 above.

12.4 To update on request for copies of Daventry Calling to be delivered to households
The Clerk will check that Preston Capes and Little Preston will be receiving the next quarterly edition.

13. New matters requested for next agenda

Parking

14. Diary dates for 2017

Parish Council Meetings:	21st March, 18th April, 16th May, 13th June (bought forward by one week), 18th July, 19th September, 17th October, 21st November, 19th December
Village Hall Lunchtime Bar	1st Sunday of each month
Village Hall Evening Bar	2nd Friday of each month

The Chairman closed the meeting at 8.45pm

Signed …… **Date** ……