

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 19th SEPTEMBER 2017 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: D Cox, B Dearn, S Delacoe, D Hughes (Chairman), D Jones,
S Maddison
Clerk: S Foster
Others: District Councillor B Patchett, 3 members of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
R Mansfield - maternity.
- 1.2 To receive declarations of interest in items on the agenda
Cllr Delacoe declared an interest in cheque 446.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the Ordinary Meeting held on 18th July 2017
Minutes had been circulated. No amendments were made.
*Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Maddison, seconded by Cllr Delacoe. All in favour. Carried.*
- 1.5 To approve the minutes of the Ordinary Meeting held on 8th August 2017
Minutes had been circulated. No amendments were made.
*Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Dearn, seconded by Cllr Delacoe. All in favour. Carried.*

2. Matters arising from previous minutes (for information only)

Nothing to report.

3. Public Time

Nothing to report.

4. Planning

- 4.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
DA/2017/0711	Conversion and extension of stable building to dwelling	Village Farm, High Street, Preston Capes NN11 3TB	Proposal: Support. Proposed by Cllr Cox, seconded by Cllr Dearn. All in favour. Carried.
DA/2017/0720	Demolition of existing conservatory. Construction of two storey extension and conversion of garage to living accommodation	The Cedars, Church Way, Preston Capes NN11 3TE	Proposal: No objections. Proposed by Cllr Maddison, seconded by Cllr Cox. All in favour. Carried.
DA/2017/0801	Remove tree within a Conservation Area	Danecot, Church Way, Preston Capes	Proposal: Support. Proposed by Cllr Hughes, seconded by Cllr Delacoe. All in favour. Carried.

- 4.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
DA/2017/0680	Remove trees within a Conservation Area	The Stone Place, Old Forge Lane, Preston Capes NN11 3TD	Approved

- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
It was agreed that a Litter Pick would take place on Sunday 22nd October, starting at 9.45am in the village hall. Cllr Dearn will book the equipment and Cllr Hughes will advertise the event.

- 5.2 Footpath Representative's report
A report from R Elkin was circulated. It was noted that issues with rights of way should be reported through the Street Doctor online system. Reports can be made by anyone. Members of the public were encouraged to report issues on FB14 under reference 893646.
- 5.3 Update on ownership of speed sign
The Clerk reported that an agreement had been reached to take over 100% ownership of the sign from Maidford Parish Council for a fee of £200.
- 5.4 Update from NCC re CEG works
No update had been received although some works had taken place on the footpath on the High Street. The Clerk was tasked with finding out whether this was all the work due to take place.
- 5.5 Update on Speedwatch programme
Cllr Hughes reported that he had two meetings: one with representatives from the Police & Crime Commissioner's office and one with the Neighbourhood Policing Team at Daventry. Daventry police understood the concerns of the Parish Council with regards to speeding and offered a number of solutions. Following discussion, it was agreed that another Community Speedwatch event should take place next year. However, Cllr Hughes wishes to step down from co-ordinating the event. Any volunteers to take over should contact Cllr Hughes direct. The Clerk was tasked with contacting Kevin Fagan at DDC to ask that he request JAG for roads to look at possible speed reduction remedies to the road.
- 5.6 Update on Stowe Road closure moved from 18.09.17 to 08.01.18.
Noted.
- 5.7 Report on encroached pathway and public request to report overgrown garden
It was noted that this matter has been dealt with by outside authorities.
- 5.8 Restoration of highway verges
Cllr Hughes reported that the unofficial layby at the western edge of Little Preston is due to be restored to highway verge in the near future.

Cllr Maddison reported that two issues of hedges impeding visual splays had been reported through the Street Doctor online system – one at the Little Preston junction onto the Maidford Road and one at the junction of the Stowe road where it meets the Maidford Road.

6. Tree Warden's Report

Nothing to report.

7. Update from Neighbourhood Watch/Police

Various emails from Neighbourhood Watch had been circulated throughout the month.

8. Finance

8.1 To note income received

£ 0.17 Interest

£ 21.25 Refund from Hampshire Flag Company re Merchant Navy red Ensign

8.2 To note bank balances as at 01.09.17

Lloyds Bank Treasurer's Account £ 814.44

Lloyds Bank Business Account £3,528.12

£4,346.56

Payments yet to clear £ 0.00

Total funds available £4,346.56

8.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (Aug)	146.11	0.00	163.24	S Foster	LGA 1972 s 112	444
Clerk's expenses (Aug)	17.13	0.00				
Mowing	135.00	27.00	162.00	P Warden	Highways Act	445
Village hall (April to July)	42.00	0.00	42.00	Village Hall	LGA 1972 s 112	446
Purchase of share of VAS from Maidford PC	200.00	0.00	200.00	Maidford Parish Council	Highways Act	447

Proposal: To approve payment of the above cheques.

Proposed by Cllr Jones, seconded by Cllr Maddison. 5 in favour. 1 abstained. Carried.

- 8.4 To report external audit for financial year 2016/2017
The external report has not yet been received.
- 8.5 To update regarding precept claim for 2017-2018
DDC had advised that the Parish Council ringfence the extra funds and reduce the precept claim for 2018-2019.
- 8.6 To consider making an application to Transparency Funding
The Clerk confirmed that an application has been made.

9. Consultations

- 9.1 Woodford cum Member draft Neighbourhood Plan (Closes 09.10.17)
No comment.
- 9.2 NCALC – Emergency Plan (Closed 15.09.17)
The Clerk had completed the survey.
- 9.3 NCC – Pharmaceutical Services (Closes 04.10.17)
Individuals had responded.

10. Correspondence Received

10.1	Clerks & Councils Direct – May 2017	Noted
10.2	NCALC – Update	Noted
10.3	BHF – Defibrillator posters	Passed to Cllr Maddison
10.4	Clerks & Councils Direct – September 2017	Noted
10.5	NCALC Training Programme	Noted
10.6	Police – Invitation to appoint Police Liaison Representative	Cllr Hughes to take up invitation
10.7	DDC – Grants available for local home owners	Noted
10.8	DDC – Voter letters dropping on doormats	Noted
10.9	NCALC – Invitation to AGM on 07.10.17 at Moulton	No-one to attend
10.10	Northants PCC – Invitation to open evenings	Dates circulated
10.11	NCALC – Invitation to be a director	Noted
10.12	DDC – Budding Communities Project	Bulbs to be requested

11. Matters not covered on the agenda above

- 11.1 To update with regards to defibrillator in Little Preston
The defibrillator is now in place and the invoice received. Thanks also went to Mervyn Maddison for the new noticeboard which has been erected.
Proposal: To approve payment of invoice from Carlton Electrical Services for £380 + VAT as previously approved.
Proposed by Cllr Dearn, seconded by Cllr Cox. All in favour. Carried.
- 11.2 To update on sun shade for defibrillator
Cllr Jones is in the process of making the shade. It should be in place in time for the next meeting,
- 11.3 To update on Merchant Navy Day 2017
Cllr Hughes reported that the event had been a success. A letter of thanks had been received from The Merchant Navy Association and an article had appeared in the Daventry Express. The Clerk requested a photograph to put forward to Clerks & Councils Direct.
Cllr Hughes commented that a full turnover of Parish Councillors should be encouraged for the Remembrance Day service on 12.11.17.

12. New matters requested for next agenda

To consider provision for future Platinum jubilee or coronation celebrations

13. Diary dates for 2017

Parish Council Meetings:	17 th October, 21 st November, 19 th December
Village Hall Lunchtime Bar	1 st Sunday of each month (except June when it will be open last Sunday in May)
Village Hall Evening Bar	2 nd Friday of each month

The Chairman closed the meeting at 8.45pm

Signed **Date**