

PRESTON CAPES PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 20th FEBRUARY 2018 IN THE VILLAGE HALL

PRESENT: Parish Councillors: D Cox, B Dearn, S Delacoe, D Hughes (Chairman),
S Maddison, R Mansfield.
Clerk: S Foster
Others: No members of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
Cllr Jones was absent.
- 1.2 To receive declarations of interest in items on the agenda
Cllr Hughes declared an interest in item 6.1.
Cllr Cox declared an interest in item 10.5 as recipient of cheque 460.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the Ordinary meeting of 19th December 2017
The minutes of the meeting had been circulated.
Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Dearn, seconded by Cllr Maddison. All in favour. Carried.
- 1.5 To approve the minutes of the Extraordinary meeting of 16th January 2018
Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Delacoe, seconded by Cllr Dearn. All in favour. Carried.

2. Public Time

Nothing to report.

3. Planning

- 3.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
DA/2017/1009 (Amended)	Proposed new greenhouse	Manor Farm House, High Street, Preston Capes NN11 3TB	<i>Proposal: To support the application. Proposed by Cllr Cox, seconded by Cllr Dearn. All in favour. Carried.</i>
DA/2018/0095	Work to trees and removal of tree within a conservation area	The Cedars, Church Way, Preston Capes NN11 3TE	<i>Proposal: To support the application. Proposed by Cllr Cox, seconded by Cllr Maddison. All in favour. Carried.</i>

- 3.2 To report decision

Application No	Description of Development	Location of Development	Decision
DA/2017/0992	Listed Building Consent for replacement of internal staircase	Bank Cottage, Old Forge Lane, Preston Capes NN11 3TD	Approved
DA/2017/1109	Listed building consent for reopening of blocked historic window and new window to opening	The Old Rectory, Church Way, NN11 3TE	Approved
DA/2017/1228	Extension over existing garage and insertion of dormer windows to existing roof	Wayside Farm, Little Preston, NN11 3TF	Approved

- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
Cllr Hughes was asked to report a large pothole at the Back Lane junction.
Following repairs made by Cllr Hughes and Cllr Cox, authorisation was given for Cllr Hughes to purchase 6 traffic cones and present the invoice to the Parish Council for payment.
- 5.2 Footpath representative's report
A report had been circulated. A request was made that the Footpath Warden check the footpath between North farm at Little Preston and Mantels Heath as it is almost impassable at the moment.
- 5.3 Update on erection of post for speed sign
Cllr Cox will progress the matter.
- 5.4 Concern over dog fouling issue
Nothing to report.
- 5.5 Advice regarding salt spreading on the highway
To be removed from the agenda.

6. Tree Warden's Report

- 6.1 Concern regarding planting in parkland by the church
Some residents had voiced concern about recent planting on the private parkland. Advice had been sought from DDC who said that the planting is a private matter. It was therefore agreed that no action could be taken by the Parish Council.

7. Update from Neighbourhood Watch/Police

Various updates from Neighbourhood Watch had been circulated.

8. Consultations/Surveys

None.

9. Correspondence Received

9.1	Thank you letter from Citizens Advice	Noted
9.2	NCALC –Update Jan/Feb 2018 (By email and paper copy)	Noted
9.3	DDC – Good Neighbours' Scheme (By email)	Noted
9.4	Police – Meeting with S Mold (By email)	Noted
9.5	Police – Northants Neighbourhood Alerts (By email)	Noted
9.6	DDC – Local Lotto Launch Event (By email)	Noted
9.7	DDC – Invitation to Elections Information Evening (By email)	Noted
9.8	DDC – Minutes from Parish & Town Councils' Meeting (By email)	Noted
9.9	NCALC – Late Pay Update and Vacancies (By email)	Noted
9.10	DDC – Litter picking (By email)	Noted
9.11	CAB - Volunteer Recruitment Campaign 2018 (By email)	Noted
9.12	DDC – Great British Spring Clean – March 2018 and beyond (By email)	Noted
9.13	DDC – Paint Means Pooh Campaign (By email)	Noted
9.14	DDC – Cummins Community Needs Assessment (By email)	Circulated to appropriate organisations

10. Finance

- 10.1 To note income received
 - £ 0.11 Interest
 - £ 417.51 NCC Mowing Grant (2017-2018)

10.2 To note bank balances as at 01.02.18

Lloyds Bank Treasurer's Account	£2,382.35	
Lloyds Bank Business Account	<u>£2,657.64</u>	
	£5,039.99	
Payments yet to clear	£ 35.00	
Total funds available		<u>£5,004.99</u>

10.3 To receive third quarter budget update

The Clerk and Cllr Dearn had produced the third quarter budget and Cllr Dearn had approved it as well as the bank reconciliation to the end of December.

10.4 To update on drain clearance matter

Cllr Hughes had provided the Clerk with an invoice from the contractor. She would now write to Anglian Water.

10.5 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (Jan)	146.11	0.00	162.84	S Foster	LGA 1972 s 112	459
Clerk's expenses (Jan)	16.73	0.00				
Materials	41.03	8.21	49.24	Butterworth Cox		460

Proposal: To approve payment of the above cheques.

Proposed by Cllr Maddison, seconded by Cllr Dearn. 5 in favour. 1 abstained. Carried.

11. Matters not covered on the agenda above

11.1 To update on sun shade for defibrillator

No update.

11.2 To discuss condition of 33 High Street

An email had been circulated from Rachel Booth. This was discussed and it was agreed to provide her with the address. However, no details for the resident are available. The Clerk was asked to give the details of a neighbour.

11.3 To confirm March 2018 litter pick arrangements (see 9.14 above)

The litter pick has been organised for Sunday 8th April.

11.4 To update on attendance at meeting with Stephen Mold on 5th February 2018

Cllr Hughes had been unable to attend.

12. New matters requested for next agenda

None.

13. Diary dates for 2018

Parish Council meetings: 20th March, 17th April, 15th May, 19th June, 17th July,
18th September, 16th October, 20th November, 18th December.

Village Hall Lunchtime Bar: 1st Sunday of each month

Village Hall Evening Bar: 2nd Friday of each month

The Chairman closed the meeting at 8.15pm

Signed **Date**