

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 20TH NOVEMBER 2018 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: B Dearn, D Cox, D Hughes (Chairman), S Maddison, R Mansfield.
Clerk: S Foster
Others: District Councillor R Frost, no members of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
S Smith – away
G Stanton – working.
- 1.2 To receive declarations of interest in items on the agenda
Cllr Hughes declared an interest as recipient of cheque 488.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the ordinary meeting of 16th October 2018
The minutes of the meeting had been circulated.
*Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Maddison, seconded by Cllr Hughes. All in favour. Carried.*

2. Regulatory Matters

- 2.1 To draw up training record of all Parish Councillors
A training record will be drawn up. All Parish Councillors are to let the Clerk know what Parish Council training they have undertaken.

3. Public Time

None present but Rupert Frost is due later in the meeting.

4. Planning

- 4.1 To consider applications received
None.
- 4.2 To report decisions
None.
- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
Nothing to report.
- 5.2 Footpath representative's report
A report was received from Roger Elkin.
- 5.3 To update on erection of post for speed sign
Nothing to report.
- 5.4 To update on water leak in Little Preston
Communication had been received from the resident concerned. Cllr Hughes will seek advice from DDC on the legalities of culverts and drains and Cllr Maddison will look for definitive information on the history of the matter.
- 5.5 To consider purchase of village gateways
There is no charge for a licence but the contractor will need to be on NCC's contractors list. Cllr Cox reported that the material for four hurdles would be £220.00 + VAT. This figure does not include labour or installation costs. Following notification from NCC as to who could install the gates, the Clerk will seek clarification on the meaning of 'breaking the surface of the highway'.

5.6 To update on adoption of grit bins
The forms have been signed and returned to NCC. Cllrs Dearn and Maddison were asked to check the condition of bin number 359 and how much grit there is in it. Bin 357 is covered by branches and ivy. A request was made of Cllr Mansfield to remove it so that the bin is accessible. Cllr Hughes will remove the NCC plaques and replace them with newly-purchased sticky labels.

5.7 To update on damage to noticeboard and defibrillator at Little Preston
The defibrillator is not damaged and is working. The insurance company has not responded to the Clerk's emails and so she will try to contact them by telephone.

6. Tree Warden's Report

Cllr Cox reported that, with regards to a dead cherry tree in M Eves' garden, he has suggested waiting until spring to ensure that the tree is dead and then seek permission for its removal.

In Little Preston, a cherry/plum outside Home Farm needs considerable reduction. Cllr Cox will investigate and report back.

7. Update from Neighbourhood Watch/Police

A number of issues have been reported recently via email. It was agreed that there are more instances in and around the village, possibly due to the amount of building works being done in the village and so more workmen's vans around which are a natural target.

8. Correspondence Received

8.1	NCALC – Training Calendar (By email)	Noted
8.2	NCALC Friday Update 02.11.18 (By email)	Noted
8.3	NCALC – Budgeting and Precept Information (By email)	Noted
8.4	DDC – Christmas Waste and Recycling Arrangements (By email)	Noted
8.5	DDC – New Dog Control Powers (By email)	Noted
8.6	NCALC – Friday Mini Update 12.10.18 (By email)	Noted
8.7	Local Lotto – Daventry & District Forum support (By email)	Noted
8.8	Northants PCC – Newsletter (By email)	Noted
8.9	NCALC – Training Opportunities (By email)	Noted

9. Finance

9.1 £ 0.15 Interest

9.2 To note bank balances as at 01.11.18

Lloyds Bank Treasurer's Account	£2,515.10	
Lloyds Bank Business Account	<u>£3,658.91</u>	
	£6,174.01	
Payments yet to clear	£ 35.00	
Total funds available		<u>£6,139.01</u>

9.3 To update on Lloyds Bank Mandate signatories
The Clerk is in the process of completing amendments to the mandate.

9.4 To receive response from DDC following grant application
The rejection of the Parish Council's application. However, she was asked to request that DDC revisit the application and to advise them that the wall is part of village hall property and therefore does qualify under DDC criterion.

9.5 To receive draft budget for financial year 2019/2020
Cllrs Dearn, Hughes, Smith and the Clerk had met and an initial draft budget had been circulated. Cllr Dearn noted substantial increases which have been built in to allow for the repair of the wall. The budget will be presented to the December meeting for ratification.

9.6 To receive request for funding from Daventry & District Citizens Advice
A letter had been received. Following discussion, it was agreed not to make a contribution this year.
Proposal: To make no donation this year.
Proposed by DC, seconded by DH. 3 for. 1 against. 1 abstained. Carried.

9.7 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (October)	159.64	0.00	179.42	S Foster	LGA 1972 s 112	485
Clerk's expenses (October)	19.78	0.00				
External Audit fee 2017/2018	40.00	8.00	48.00	PKF Littlejohn	Audit Regulations	486
Village mowing 30.10.18	135.00	27.00	162.00	P W Warden	Highways Act	487
Litter pick refreshments October 2018	7.20	0.00	7.20	D Hughes	LGA 1972 s 112	488

Proposal: To approve payment of cheques as listed above.

Proposed by Cllr Dearns, seconded by Cllr Maddison. All in favour. Carried.

10. Matters not covered on the agenda above

10.1 To discuss arranging first aid training for community

The Clerk had received information but needed to confirm whether the defibrillators had been purchased through EMAS. As they had not, charges will be incurred in providing any training. Cllr Hughes suggested waiting until the lighter evenings and showing Parish Councillors how to use the machine and then using the Annual Village Meeting as an information evening for members of the public. It was noted that, in order to use the defibrillator, no training is required.

10.2 To report on Armistice Day 2018 celebrations

About 50 people attended the service at church followed by a celebratory luncheon in the village hall. The Clerk will email the organisers to find out whether there will be any financial call on the Parish Council.

10.3 To report response to Rough Sleepers Estimate

Nil response had been submitted to DDC.

11. Consultations/Surveys

NCC – Local Offer for Care Leavers (Closes 28.11.18)

No comment to be made.

PCC – Council Tax and Policing and Fire and Rescue Services (Closes 07.12.18)

No comment to be made.

12. New matters requested for next agenda

Nothing at this time.

13. Diary dates

Parish Council meetings: 18th December

Village Hall Lunchtime Bar: 1st Sunday of each month

Village Hall Evening Bar: 2nd Friday of each month

The Chairman closed the meeting at 8.45pm

Signed **Date**