

## Preston Capes Parish Council

### Budget for 2019-20 and audited for 2016-18, budget with actuals for 2018-19 (12 months draft)

Expenditure Item		Expenditure 2016-17 Audited	Expenditure 2017-18 Audited	Budget 2018-19	Expenditure 2018-19 (12 months)	Budget 2019-20
1	Grass & verges S96(5) HA80	£810	£810	£900	£810.00	£900
2	Tree Maintenance S96(5) HA80	-	-	£200	-	£200
3	Ground work & Grit bins S137	£58	£41	£400	£250.00	<b>£300</b>
4a	Subs N-CALC S112 LGA72	£197	£175	£200	£179.52	£200
4b	Subs <b>SLCC</b> S112 LGA72	-	-	£75	£75.00	£75
5	Parish Council Insurance	£229	£244	£250	£219.77	£250
6	Administration and training					
6a	Clerk salary & mileage expenses	£1,767	£1,907	£2,000	£2,066.22	£2,100
6b	Clerk administration expenses	£326	£274	£250	£356.35	<b>£200</b>
6c	Clerk & Councillor training	-	-	£100	£108.50	£100
7a	Audit Internal – honorary villager	-	-	-	-	-
7b	Audit External - BDO	-	-	-	£40.00	-
7c	N-CALC as Data Protection Officer	-	-	-	-	-
8	Village Hall hire, PCPC & Litterpick	£142	£91	£160	£247.75	£160
9	<b>Charitable Grants</b> (on request):					
9b	Church mowing – S215 LGA72					-
9b	Village Hall repair – S133 LGA72					<b>£1,500</b>
10	Openness S142 LGA72					
10a	Newsletter / Publications– S137	£57		£50		-
10b	Village web site & maintenance					-
10c	Village web site ICO Reg'n	£35	£35	£35	£40.00	£40
11	Repairs / renewals (Defib) S137	-	-	£100	£50.00	£100
12	Election costs	-	-	£200	£83.00	£200
13	Miscellaneous contingency S137	£545	£129	-	£89.74	-
14	To Royal Celebration reserve	-	-	£200	-	£200
15	Accumulated VAT as an expense!	£215	£266	-	-	-
<b>TOTAL EXPENDITURE (inc VAT):</b>		<b>£4,380</b>	<b>£3,972</b>	<b>£5,120</b>	<b>£4,615.85</b>	<b>£6,525</b>

20	Precept request	£3,871	£4,617	£4,700	£4,700.00	£6,500
21	Bank Interest + return Con stock	£1	£2	-	£1.70	-
22	<i>Community Infrastructure Levy</i>	-	-	-	£0.00	-
23	New Homes Bonus grants	-	-	-	-	-
24	Donations / awards	£698	£149	£417	-	-
25	VAT refund:	£215	£266	-	-	-
<b>TOTAL INCOME</b>		<b>£4,785</b>	<b>£5,034</b>	<b>£5,117</b>	<b>£4,701.70</b>	<b>£6,500</b>

Excess income over expenditure	£404	£1,062	<b>-£3</b>	£85.85	<b>-£25</b>
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**Preston Capes Parish Council Summary of Predicted Expenditures,  
as agreed for 2019-20 budgeting**

The village Precept (collected via your rates) is based on the following figures.  
The predicted expenditure will be covered by the Precept plus reserves plus VAT reclaim.

Expenditure Item		Budget	Explanation
1	Grass & verges maintenance	£900	Two year contract with PW Warden Environmental Services ended in December 2018. Seeking to extend the contract by a year, pending putting out to tender formally in Dec 2019.
2	Tree Maintenance	£200	Trees on recognised green spaces
3	Ground works and grit bins	<b>£300</b>	£1,700 in budget, £1,500 removed to PCVH grant if requested. £100 from grit bin filling item.
4a 4b	Subscriptions to professional organisations	£275	Northamptonshire County Association of Local Councils provides technical backup for PCPC. Society of Local Council Clerks provides backup and appraisal of current issues for the Parish Clerk/ RFO.
5	Parish Council Insurance	£250	Covers Parish Council assets and public liability. Now with Zurich through Lincs insurance brokers
6	Parish Clerk salary, administration overheads and training	£2,400	New Clerk commenced at <u>3 hrs / week</u> at Local Council rate LC1 point 22 at <u>£11.22 per hour</u> (£1,750 pa now Spinal Column Point 12) plus contribution towards use of home office facilities £6 pw (£312 pa), stationery and postage and extra mileage (£238 pa). Also a nominal training budget £100 pa.
7a 7b 7c	Internal & External Audit	£0	Picked up £40 admin fine for late declaration top ext auditor. Councillors have approved £10 pa for N-CALC to act as Data Protection Officer on behalf of the council
8	Village Hall hire	£160	Approximately ten meetings per year, discounted to £7.50 per hour; also hired as centre for village litter picks.
9	Grants (on request) towards:		The Parish Council is not permitted to make awards or donations.
9a	Churchyard mowing		Assisting with a <u>public</u> amenity (war memorial)
9b	Village Hall wall repair	<b>£1,500</b>	Anticipating some assistance may be required with rebuilding the boundary wall, of community benefit to a charitable trust.
10	Village Newsletter- Sec 137 Village web site ICO registration	<b>0</b> <b>0</b> £40	Required for 'openness', providing information for residents. No budget to modernise village web site Required to register web site with Info Commissioners Office
11	Repairs / renewals	£100	Includes VAS charging provision and new pads for the Defibrillator
12	Election costs	£200	Required in case of a local Parish Councillor election
13	Accumulating a reserve for a royal celebration	£200	For the certainty of a Platinum Jubilee celebration in 2022 (£800 available) or a Coronation prior to that.
14	Miscellaneous contingency	<b>£0</b>	Contingency for everyday operating costs.
<b>TOTAL BUDGET:</b>		<b>£6,485</b>	

**Precept to be requested: £6,500**

A 35% increase equates to £67.01 per household (97) £1.29 pw. Triggered by a likely significant repair to the village hall boundary.

Net Assets 1/4/19	£4,727	Lloyds chequing and savings accounts, awaiting statements
VAT reclaim 2018-19 outstanding	£220	
Budgeted overspend 2019-20	<b>-£25</b>	
Unspent reserve for celebration	£200	
<i>Estimated Net Assets 31/3/20</i>	<i>£5,122</i>	<i>For budgetary allocations to 'savings pots', 79% of precept</i>

**Allocation of Preston Capes cash reserves after 2019-20**

**Estimate available for 31/03/20 £5,122**

**Asset / Reserve** **Current year** **Replace after Year** **Units owned** **Unit cost 2019** **Allocation**  
 (electricals work 3-5 years; any extra is a bonus) (expected life) (Replacement cost)

A1	VAS mounting post & metal sign 2012	7 /	20 *	1 *	£300 =	£105
A2	Anticipated bus shelter repairs 1976	43 /	50 *	1 *	£3,000 =	£2,580
A3	Defibrillator DDU-100E 2013	5 /	5 *	1 *	£1,000 =	£1,000
A4	Defibrillator cabinet 2013	5 /	10 *	1 *	£650 =	£325
A5	Defibrillator Aivia 210 (donated 2017)	2 /	5 *	1 *	£1,000 =	£400
A6	Leonovo B590 laptop computer 2013	5 /	5 *	1 *	£500 =	£500
<b>A7</b>	<b>Well hand pumps (unknown age)</b>	<b>0 /</b>	<b>50 *</b>	<b>4 *</b>	<b>£300 =</b>	<b>£0</b>
A8	Portable Vehicle Activated Sign (2015)	3 /	5 *	1 *	£1,000 =	£600
A9	6-off traffic cones 2017	1 /	6 *	1 *	£30 =	£5
R1	<b>Reserve</b> for Royal celebration 2022	2 /	4 *	1 *	£800 =	<b>£400</b>
R2	<b>Reserve for a council election (estimate), in case of a Parish election call with costs <u>not</u> covered by Unitary**</b>					£2,000
R3	<b>Reserve for contingency pot, 10% of total allocations</b>					£512

**Shortfall / surplus of cash reserves**

(This shortfall in reserves should be reduced over time)

**-£3,305**

\*\* Anytime there is a Councillor vacancy, ten members of the public can sign a form requesting an election of candidates. This can occur outside the usual May date of a General / Unitary election, so can incur full costs by the Parish Council.