

# PRESTON CAPES PARISH COUNCIL

To: All Members of the Preston Capes Parish Council, District and County Councillors

## AGENDA

### For the ANNUAL GENERAL Meeting of Preston Capes Parish Council

To be held at 7.30pm on Tuesday 21<sup>st</sup> May 2019  
in the Village Hall, Preston Capes. NN11

1. Welcome to members of the public
1. Apologies received
2. **Election of Chairman** and Vice Chairman for 2019-20
3. Receive minutes of the Parish Council Meeting held on 16<sup>th</sup> April 2019
4. Public Time
5. Councillor declarations of interest and dispensations for the following agenda items
6. **Matters Arising**
  - 6.1 Ref 5.1: Consider recent training record of Parish Councillors **GD**
  - 6.2 Ref 7: Update from neighbouring councils regards the transport trial **GD**
  - 6.3 Ref 9.2: Instructions to revise accounts arrangement sent to Lloyds Bank
7. **Approve Parish Council appointments**
8. **Review** Council's Standing Orders, Financial Regulations, Social Media Policy & Code of Conduct [all previously circulated to members]
9. **Review** the effectiveness of Council's system of Internal Controls and Risk Assessment; Approve Section 1 of Council's Annual Governance & Accountability Return for the year ending 31 March 2019.
10. **Consider and adopt N-CALC DPO policies and procedures (new)**
11. **Correspondence**
  - 11.1 3 May: DDC's SCRAP fly-tipping initiate
  - 11.2 13 May: N-CALC invitation to 19 June meeting to review county re-organisation
12. **Planning (latest items available at [www.daventrydc.gov.uk/living](http://www.daventrydc.gov.uk/living))**
  - 12.1 DA/2019/2095: Works to trees in conservation area: Evenlode, Church Way
  - 12.2 DA/2019/0240: Works to and removal of trees in conservation area: Forge Cottage, Old Forge Lane. Approved 5.4.19.
  - 12.3 DA/2019/0226: Works to and removal of trees in conservation area: Holly House, Old Forge Lane. Approved 18.04.19
13. **Finances and Accounts**
  - 13.1 Review Parish Council Assets Register
  - 13.2 Confirm Council's insurance arrangements for 2019/2020 with Zurich Municipal
  - 13.3 Approve Accounts to end of year and associated Section 2 of Council's Annual Governance & Accountability Return for the year ending 31 March 2019.

- 13.4 Consider issue of replacement cheque of £179.97 to former Clerk in lieu of un-presented cheque 489 dated 11 Dec 2018
- 13.5 Consider receipt of CIL grant of £2,105 and restrictions upon its future use by the Council
- 13.6 Note receipts of half year Precept and NCC mowing grant; Authorise payments (below)

**14. Councillors' Comments**

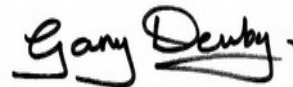
**15. Next meeting dates**

- 15.1 Wednesday 22<sup>nd</sup> May – **Annual Parish Meeting**
- 15.2 Date of next meeting: General Meeting on Tuesday 18<sup>th</sup> June 2019

***THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND***

Copies of all council papers are available for download at [prestoncapes.org.uk/parish-council](http://prestoncapes.org.uk/parish-council)

Gary Denby, Clerk to the Parish Council



13 May 2019

Proposed payments for approval at the Parish Council Meeting

<b>Description / Power</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
Village Hall hire & refreshments for village litter pick	£59.00		£59.00
Grant to Mr Delacoe towards Vehicle Activated Sign time, efforts and electricity costs	£50.00		£50.00
Zurich Municipal Public Liability insurance to 31 May 2020, inc insurance premium tax	£219.77		£219.77
N-CALC membership subscription (for electorate 159) plus Data Protection Officer fee	£180.11		£180.11
P.W. Warden Environmental Services – April 2019 mowing	£140.00	£28.00	£168.00
Gary Denby Clerk gross remuneration for May 2019 (5 weeks) + Home as office expenses	£168.30 £30.00		£198.30