

# PRESTON CAPES PARISH COUNCIL

To: All Members of the Preston Capes Parish Council, District and County Councillors

## AGENDA

### For the Meeting of Preston Capes Parish Council

To be held at 7.30pm on Tuesday 15<sup>th</sup> October 2019

in the Village Hall, Preston Capes. NN11

Welcome to members of the public

1. Apologies received
2. Receive minutes of the Parish Council Meeting held on Tue 17<sup>th</sup> September 2019.
3. **Public Time** (prior notice to the Chair or the Parish Clerk is recommended)
4. Councillor declarations of interest and dispensations for the following agenda items
5. **Matters Arising**
  - 5.1 Ref 5.1: RS Register of Interests forwarded to DDC on 30 Sept.
  - 5.2 Ref 5.2: Revised sign-off form for council's litter pic equipment forwarded to BD
  - 5.3 Ref 6.2: Clerk's review of 'Making Risk Management Simple' by LCAS
  - 5.4 Ref 9.2: Update on installation of Parish Council dog bins & letter to residents
6. **Correspondence**
  - 6.1 25 Sep: N-CALC mini eUpdate: new LGR web site launched
  - 6.2 25 Sep: Update from M venton, Landscape Planning Officer ref 4 Church Way
  - 6.3 25 Sep: Roger Elkin's response to the draft Right of Way Improvement Plan
  - 6.4 25 Sep: Proposed changes to Council's Fair Contribution policy (Adult Services)
  - 6.5 1 Oct: Extra mowing approved for October since warm and damp (tidy-up for winter)
- 7 **Clerk's report-back on N-CALC AGM on Sat 5 October 2019**
- 8 **Consideration of Financial Regulations – Internal controls 2019 (N-CALC)**
- 9 **Consideration of future Parish Council web site requirements (accessibility)**
10. **Planning for use of Community Infrastructure Levy**
  - 10.1 Consideration of a replacement Parish Council noticeboard, up to £500
11. **Progress with regards costings of two additional Dog Bins: GD DH**
12. **Planning (latest items available at [www.daventrydc.gov.uk/living](http://www.daventrydc.gov.uk/living))**
  - 12.1 DA/2019/0671: Land Off Eydon Lane, Preston Capes: Siting of mobile home, construction of two agricultural buildings and formation of internal tracks, parking and turning areas. Awaiting decision.
  - 12.2 DA/2109/0660: Tree works and removal at The Smythy, Old Forge Lane. Approved
  - 12.3 DA/2019/0649: Tree works and removal at City Cottage, Church Way. Approved.
  - 12.4 DA/2019/0647: Tree removal within a conservation area at The Cedars, Church Way
  - 12.5 DA/2019/0577: Demolition of existing garage, replace with double garage and room above at Holly House, Old Forge Lane. Approved.
  - 12.6 DA/2019/0442: Remove tree within conservation area: The Wilderness, Old Forge Lane
13. **Finances and Accounts**
  - 13.1 Ref 12.1: VAT reclaim for £235.06 submitted on 26 Aug, evidenced?

- 13.2 Review half year accounts against budget to 30 Sept 2019
- 13.3 Update on 3-yearly auto re-enrollment of employees into a pension scheme
- 13.4 Review Clerk's hours worked for the calendar year to date
- 13.5 Consider and approve the Parish Council payments listed below

**14. Councillors' Comments**

- 15. Next meeting date: Tuesday 19<sup>th</sup> November 2019 (draft budget 2020-21, agree Parish Council meeting dates for 2020)**

***THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND***

Copies of all council papers are available for download at [prestoncapes.org.uk/parish-council](http://prestoncapes.org.uk/parish-council)

Gary Denby, Clerk to the Parish Council



7 October 2019

Proposed payments for approval at the Parish Council Meeting

<b>Description / Power</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
P.W. Warden Environmental Services – an extra October 2019 mowing (warm and damp)	£140.00	£28.00	£168.00
Gary Denby Clerk gross remuneration for half September + October (6 weeks) + Home as office expenses + N-CALC attendance	£201.96 £36.00 £11.25		£249.21

Agenda 1910