

Preston Capes Parish Council
Budget for 2020-21 with audited for 2017-19, budget with actuals for Q1-3 to Dec 2019

Expenditure Item		Expenditure 2017-18 Audited	Expenditure 2018-19 Audited	Budget 2019-20	Expenditure 2019-20 To Dec 30	DRAFT Budget 2020-21
1	Grass & verges S96(5) HA80 x7	£810	£810	£900	£980.00	£1,100
2	Tree Maintenance S96(5) HA80	-	-	£200	-	£200
3a	Ground work & Grit bins S137	£41	£250	£300	-	£100
3b	Weekly dog bin emptying (2 off)					£333
4	Subs N-CALC S112 LGA72	£175	£180	£200	£170.11	£200
5	Parish Council Insurance	£244	£220	£250	£219.77	£220
6	Administration and training					
6a	Parish Clerk salary 3 / 3.5 hrs pw	£1,907	£1,920	£2,100	£1,301.55	£2,150
6b	Clerk administration expenses	£274	£328	£200	£226.98	£500
6c	Clerk & Councillor training	-	£109	£100	£36.00	£500
7a	Audit Internal – honorary villager	-	-		-	-
7b	Audit External - BDO	-	£40		-	-
7c	N-CALC as Data Protection Officer	-	-		£10.00	£10
8	Village Hall hire, PCPC & Litterpick	£91	£248	£160	£220.22	£250
9	Charitable Grants (on request):					
9a	Village Hall repair – S133 LGA72			£1,500	-	-
10a	Village web site & emails				-	£530
10b	Village web site ICO Reg'n	£35	£40	£40	£40.00	£40
11	Repairs / renewals (Defib) S137	-	£50	£100	-	£100
12	Election costs	-	£83	£200	-	£200
13	Miscellaneous contingency S137	£129	£113		£79.00	£300
14	To Royal Celebration reserve	-	-	£200	-	£200
15	<i>Accumulated VAT (as an expense)</i>	£266	£235	-	£196.00	-
TOTAL EXPENDITURE (inc VAT):		£3,972	£4,624	£6,450	£3,479.63	£6,933
20	Precept request	£4,617	£4,700	£6,500	£6,500.00	£6,600
21	Bank Interest + return Con stock	£2	£2	-	£0.73	-
22	<i>Community Infrastructure Levy</i>	-	£0	-	£2,105.40	-
23	Donations / awards	£149	-	-	£667.51	£417
24	<i>VAT refund (from previous year):</i>	£266	-	-	£235.06	-
TOTAL INCOME		£5,034	£4,702	£6,500	£9,508.70	£7,017
Excess income over expenditure		£1,062	£78	£50	£6,029	£84

**Preston Capes Parish Council Summary of Predicted Expenditures,
as agreed for 2020-21 budgeting**

The village Precept (collected via your rates) is based on the following figures.
The predicted expenditure will be covered by the Precept plus reserves plus VAT reclaim.

Expenditure Item		Budget	Explanation
1	Grass & verges maintenance	£1,100	22% increase anticipated for a three year contract, to be arranged in Jan 2020. NCC Verge grant IS continuing to 2020-21
2	Tree Maintenance	£200	Trees on recognised green spaces
3a	Ground works and grit bins	£100	£100 for grit bin filling item, as necessary.
3b	Dog bin emptying	£333	£3.20 per bin per week to Marcus Young, paid January
4	Subscriptions to professional organisations	£200	Northamptonshire County Association of Local Councils provides technical backup for PCPC. Society of Local Council Clerks provides backup and appraisal of current issues for the Parish Clerk/ RFO.
5	Parish Council Insurance	£220	Parish Council assets and public liability. Now with Zurich through Lincs insurance brokers. 4 th of 5 year contract to 31/05/23
6a 6b 6c	Parish Clerk salary, administration overheads and training	£2,150 £500 £375 £125	Clerk increased to <u>3.5 hrs / week</u> at Local Council rate LC1+ SCP point 13 at <u>£11.79 per hour</u> (inc est 3% increase = £2,150) plus contribution towards use of home office facilities £6 pw (£312 pa), stationery and postage and extra mileage (£188 pa). A 50% cost of CiLCA course for Clerk = £375. Councillors = £125
7a 7c	Internal & External Audit	- £10	Continuing to use an honorary internal auditor Mike Eves. Using N-CALC for the Data Protection Officer.
8	Village Hall hire	£250	Approximately ten meetings per year, discounted to £7.50 per hour; also hired as centre for village litter picks.
9	Grants (on request) towards:		The Parish Council is not permitted to make awards or donations.
10a	Village web site & emails	£530	New web site, required Sept 2020, councillor emails £280 pa
10b	ICO registration	£40	Required to register web site with Info Commissioners Office
11	Repairs / renewals	£100	Includes VAS charging provision and new pads for the Defibrillator
12	Election costs	£200	Required in case of a local Parish Councillor election
13	Accumulating a reserve for a royal celebration	£200	For the certainty of a Platinum Jubilee celebration in 2022 (£800 available) or a Coronation prior to that.
14	Miscellaneous contingency	£300	Contingency for everyday operating costs. £200 towards Unitary change-over reserves
TOTAL BUDGET:		£6,933	

Precept to be requested:	£6,600	A 1.5% increase overall on 2019-20; no village hall repair grant
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Net Assets 1/4/19	£4,705	Lloyds chequeing and savings accounts
CIL receipts 2019-20	£2,105	
Additional incomes	£903	Verge grant £417; VAT reclaimed £235, Lloyds credit £250
Budgeted underspend 2019-20	£50	
Estimated underspend for Q4	£0	<i>Presume hall repair grant made</i>
<i>Estimated Net Assets 31/3/20</i>	<i>£7,763</i>	<i>For budgetary allocations to 'savings pots', approx 1.1 x Precept</i>

Allocation of Preston Capes cash reserves after 2019-20

Estimate available for 31/03/20 £7,763

Asset / Reserve (electricals work 3-5 years; any extra is a bonus)	Current year	Replace after Year (expected life)	Units owned	Unit cost 2019 (Replacement cost)	Allocation
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A1	VAS mounting post & metal sign 2012	8 /	20 *	1 *	£300 =	£120
A2	Anticipated bus shelter repairs 1976 (brick built with concrete tile roof)	44 /	100 *	1 *	£3,000 =	£1,320
A3	Defibrillator DDU-100E 2013	5 /	5 *	1 *	£1,000 =	£1,000
A4	Defibrillator cabinet 2013	6 /	10 *	1 *	£650 =	£390
A5	Defibrillator Aivia 210 (donated 2017)	3 /	5 *	1 *	£1,000 =	£600
A6	Leonovo B590 laptop computer 2013	5 /	5 *	1 *	£250 =	£250
A7	Well hand pumps (decorative)	0 /	50 *	4 *	£300 =	£0
A8	Portable Vehicle Activated Sign (2015)	4 /	5 *	1 *	£1,000 =	£800
R1	Reserve for Royal celebration 2022	3 /	4 *	1 *	£800 =	£600
R2	Reserve for a council election (est), in case of a Parish election call with costs <u>not</u> covered by Unitary**					£2,000
R3	Reserve for contingency pot, 10% of total allocations					£776
CIL	Reserve for Community Infrastructure projects					£1,345

Shortfall / surplus of cash reserves

(This shortfall in reserves should be reduced over time)

-£1,438

** Anytime there is a Councillor vacancy, ten members of the public can sign a form requesting an election of candidates. This can occur outside the usual May date of a General / Unitary election, so can incur full costs by the Parish Council.

29.04.19	CIL RECEIVED	£2,105.40
15.10.19	11: Dog bins installation (exc VAT) in Jan 20 *	-£260.00
15.10.19	9: Potential new web site + training in Dec 19 **	-£500.00

30.10.19	CIL UNALLOCATED	£1,345.40
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*	Weekly emptying to Jan 20 from contingency	-£46.50
**	Annual maintenance from new budget	-£250.00
**	Annual email fees from new budget	-£280.00