

PRESTON CAPES PARISH COUNCIL  
1 London Road  
Daventry  
Northamptonshire NN11 4DA

Email: [clerk.prestoncapesarishcouncil@yahoo.co.uk](mailto:clerk.prestoncapesarishcouncil@yahoo.co.uk)

Tel: 01327 310245

**To members of the Parish Council:**

You are hereby summoned to attend the Ordinary Meeting of Preston Capes Parish Council at the village hall, Preston Capes at 7.45pm on Tuesday 21<sup>st</sup> June 2016 for the purpose of transacting the following business.

**Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.**



Sharon Foster, Clerk to the Council  
15<sup>th</sup> June 2016

**AGENDA**

**1. Administration**

- 1.1 To receive and approve apologies for absence
- 1.2 To receive declarations of interest in items on the agenda
- 1.3 To consider any dispensation requests
- 1.4 To approve the minutes of the Annual Meeting held on 17<sup>th</sup> May 2016
- 1.5 To report on the 2016 Annual Parish Meeting held on Thursday 19<sup>th</sup> May 2016

**2. Regulatory Matters**

- 2.1 To review and adopt Planning Policy document
- 2.2 To carry out review to ensure adequate and effective system of internal audit

**3. Matters arising from previous minutes (for information only)**

**4. Public Time**

**5. Planning**

- 5.1 To consider applications received

Application No	Description of Development	Location of Development	Date
None			

- 5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
DA/2016/0151			

- 5.3 Other planning matters (For report only)

**6. Highways and Footpath matters**

- To include:
  - 6.1 Highways representative's report
  - 6.2 Possible purchase of equine road signs

**7. Tree Warden's Report**

- To include:
  - 7.1 Consideration of works to holly trees on The Square
  - 7.2 Consideration of any Japanese Knotweed within the village

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**8. Update from Neighbourhood Watch/Police**

**9. Finance**

9.1 To note income received

£ 0.05 Interest  
£153.00 Sale of Queen's birthday medallions

9.2 To note bank balances as at 31.05.16

Lloyds Bank Treasurer's Account £3,579.77  
Lloyds Bank Business Account £1,402.60

£4,982.37  
Payments yet to clear £ 202.05

Total funds available £4,780.37

9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Insurance premium	229.18	0.00	229.18	Community Lincs Insurance Services	LGA 1972 s111 & 140	407
Clerk's salary – May	152.84	0.00	184.62	S Foster	LGA 1972 s112	408
Clerk's expenses – May	31.78	0.00			LGA 1972 s112	
Annual membership	56.50	0.00	56.50	SLCC	LGA 1972 s112	409
Queen's birthday medals	206.50	41.30	247.80	The Tower Mint	S137	410
Mowing	135.00	27.00	162.00	PW Warden	Highways Act 1980	411

9.4 To consider making an application to Transparency Code grant funding

9.5 To consider request for funding from Woodford Halse swimming pool

**10. Consultations/Surveys**

10.1 NCC – Minerals and Waste Local Plan Update (closed 21<sup>st</sup> July 2016)

**11. Correspondence Received**

11.1	DDC Training – Houses in Multiple Occupancy (29 <sup>th</sup> June 2016)	
11.2	NCALC – Update	
11.3	DDC – Local Code of Conduct issues report	
11.4	DC – Fixed Penalty Notices for Fly-tipping	

**12. Matters not covered on the agenda above**

12.1 To consider renewal of first aid training at £370 for up to 12 people

12.2 To note attendance at Parish & Town Council Meeting on 16<sup>th</sup> June 2016

**13. New matters requested for next agenda**

**14. Diary dates for 2016**

Parish Council meetings: 19<sup>th</sup> July, 20<sup>th</sup> September, 18<sup>th</sup> October, 15<sup>th</sup> November, 20<sup>th</sup> December

Village Hall Lunchtime Bar: 1<sup>st</sup> Sunday of each month

Village Hall Evening Bar: 2<sup>nd</sup> Friday of each month

**Members of the public, press and the Clerk to be excluded from the following confidential matter**

**15. To consider revised national salary scales for 2016/2017 and 2017/2018**