



PRESTON CAPES PARISH COUNCIL  
1 London Road  
Daventry  
Northamptonshire NN11 4DA

Email: [clerk.prestoncapesarishcouncil@yahoo.co.uk](mailto:clerk.prestoncapesarishcouncil@yahoo.co.uk)

Tel: 01327 310245

**To members of the Parish Council:**

You are hereby summoned to attend the Ordinary Meeting of Preston Capes Parish Council at the village hall, Preston Capes at 7.45pm on Tuesday 18<sup>th</sup> October 2016 for the purpose of transacting the following business.

**Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.**



Sharon Foster, Clerk to the Council  
12<sup>th</sup> October 2016

**AGENDA**

**1. Administration**

- 1.1 To receive and approve apologies for absence
- 1.2 To receive declarations of interest in items on the agenda
- 1.3 To consider any dispensation requests
- 1.4 To approve the minutes of the Ordinary Meeting held on 20<sup>th</sup> September 2016

**2. Regulatory Matters**

None.

**3. Matters arising from previous minutes (for information only)**

**4. Public Time**

**5. Planning**

- 5.1 To consider applications received

Application No	Description of Development	Location of Development	Date
DA/2016/0944 + DA/2016/0945	Listed Building Consent and permission for alterations to building – internal and external	The Old Rectory, Preston Capes NN11 3E	Not yet arrived

- 5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

- 5.3 Other planning matters (For report only)

**6. Highways and Footpath matters**

To include:

- 6.1 Highways representative's report
- 6.2 Lack of maintenance of hedgerows
- 6.3 Update re Footpath FB1

**7. Tree Warden's Report**

To include:

- 7.1 Consideration of works to holly trees on The Square

**8. Update from Neighbourhood Watch/Police**

- 8.1 To consider Parish Council involvement in Scam Alert

**9. Finance**

- 9.1 To note income received
  - £ 0.06 Interest
  - £1,935.50 ½ year precept

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9.2	To note bank balances as at 30.09.16	
	Lloyds Bank Treasurer's Account	£3,436.04
	Lloyds Bank Business Account	<u>£1,527.20</u>
		£4,963.24
	Payments yet to clear	£ 135.00
	Total funds available	<u>£4,828.24</u>

9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary – Sept	147.72	0.00	171.79	S Foster	LGA 1972 s112	419
Clerk's expenses – Sept	24.07	0.00			LGA 1972 s112	
Mowing Invoice 6742	135.00	0.00	189.00	P Warden	Highways Act	420
VAT on Invoice 6734	27.00	0.00				
Data protection registration	35.00	0.00	35.00	ICO	LGA 1972 s112	421

- 9.4 To agree actions regarding upcoming Pensions requirements
- 9.5 To receive half year budget update and bank reconciliation
- 9.6 To agree working party to produce first draft of 2017/2018 budget

**10. Consultations/Surveys**

- 10.1 Woodford cum Membris Neighbourhood Plan (Closes 14.11.16)

**11. Correspondence Received**

11.1	Kilsby Parish Council – Request for help with regards to planning	
11.2	NCALC – Update (Emailed)	
11.3	NCC Highways – Works to be carried out on 101.10.16 (Emailed)	
11.4	CPRE – Invitation to attend Roadshow on 27.10.16 at 6.00pm (Emailed)	

**12. Matters not covered on the agenda above**

- 12.1 To consider renewal of first aid training at £370 for up to 12 people
- 12.2 To consider concerns raised over vehicular activity at 33 High Street
- 12.3 To receive report of attendance at NCALC AGM on 08.10.16

**13. New matters requested for next agenda**

**14. Diary dates for 2016**

Parish Council meetings: 15<sup>th</sup> November, 20<sup>th</sup> December  
Village Hall Lunchtime Bar: 1<sup>st</sup> Sunday of each month  
Village Hall Evening Bar: 2<sup>nd</sup> Friday of each month