

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 20TH DECEMBER 2016 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: D Hughes (Chairman), B Dearn, S Delacoe, D Jones,
S Maddison, R Mansfield
Clerk: S Foster
Others: No members of the public

1. Administration

- 1.1 To receive and approve apologies for absence
D Cox – no apology received.
County Councillor R Brown
District Councillor B Patchett
- 1.2 To receive declarations of interest in items on the agenda
None.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the Ordinary Meeting held on 15th November 2016
Minutes had been circulated. No amendments were made. Minutes were proposed as a true record by Cllr Maddison, seconded by Cllr Dearn. All in favour. Carried.
- 1.4 To approve the minutes of the Extraordinary Meeting held on 29th November 2016
Minutes had been circulated. No amendments were made. Minutes were proposed as a true record by Cllr Dearn, seconded by Cllr Jones. All in favour. Carried.

2. Regulatory Matters

None.

3. Matters arising from previous minutes (for information only)

None.

4. Public Time

No-one present.

5. Planning

- 5.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
None			

- 5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

- 5.3 Other planning matters (For report only)
Cllr Hughes reported that planning policy at DDC has changed to allow barn conversions in open countryside and so no investigation will be made into holiday lets at Hall Farm.

6. Highways and Footpath matters

To include:

- 6.1 Highways representative's report
Discussion took place regarding a number of incidences of fly-tipping in the area. Cllr Hughes reported that County Councillor Brown had offered some funding through the Empowerment Grant and so an application could be made to fund a camera for the area. The Clerk was asked to make an application.
Cllr Maddison noted that pot-holes which had been marked for filling some months ago had not yet been filled. Cllr Hughes was asked to chase the matter.

- 6.2 Lack of maintenance of hedgerows
Remove from agenda.
- 6.3 Consideration of continuation of mowing contract for a further two years
It was agreed to continue the current mowing contract for a further two years, proposed by Cllr Maddison, seconded by Cllr Dearn. All in favour. Carried.
- 6.4 Consideration of signing NCC Urban Highways Grass Mowing 2017 agreement
The Clerk noted that the agreement was for a contribution of £417.51 which is unchanged from previous years. It was agreed that the agreement be signed, proposed by Cllr Dearn, seconded by Cllr Jones. All in favour. Carried.

7. Tree Warden's Report

To include:

- 7.1 Consideration of works to holly trees on The Square
The work has now been completed. Item to be removed from the agenda.

8. Update from Neighbourhood Watch/Police

Nothing to report.

9. Finance

- 9.1 To note income received
- | | | |
|---------|--|--|
| £ 0.06 | Interest | |
| £ 15.65 | Maidford share of new battery for VAS sign | |
- 9.2 To note bank balances as at 31.11.16
- | | | |
|---------------------------------|------------------|------------------|
| Lloyds Bank Treasurer's Account | £2,658.63 | |
| Lloyds Bank Business Account | <u>£1,527.36</u> | |
| | £4,185.95 | |
| Payments yet to clear | £ 0.00 | |
| Total funds available | | <u>£4,185.95</u> |

- 9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary – Nov	154.22	0.00	181.53	S Foster	LGA 1972 s112	425
Clerk's expenses – Nov	27.31	0.00			LGA 1972 s112	
Mowing	135.00	0.00	135.00	P Warden	Highways Act 1980	426

Proposal: To approve payment of the above cheques.

Proposed by Cllr Maddison, seconded by Cllr Dearn. All in favour. Carried.

10. Consultations

- 10.1 NCC – Early Years Single Funding Formula Consultation (Closed 16.12.16)
No comment to be made.
- 10.2 NCC – Northants Fire and Rescue Service Draft Community Protection Plan 2017-2020
(Closes 21.12.16)
No comment to be made.
- 10.3 DDC – BT Payphones – Further consultation (Closes 21.12.16)
No comment to be made.

11. Correspondence Received

11.1	DDC – Searching for planning applications (emailed 16.11.16)	Clerk to scan to Councillors and photocopy for Cllr Mansfield
11.2	DDC – BHF Defibrillator Funding (emailed 23.11.16)	Clerk to research funding
11.3	Noelene Goodwin – Genealogy enquiry (emailed 23.11.16)	Responded to already
11.4	NCALC – Budget information (emailed 23.11.16)	Noted
11.5	DDC – BT Plans to remove phone boxes (emailed 23.11.16)	Noted
11.6	NCALC Update (emailed 07.12.16)	Noted
11.7	NCC Highways Update (emailed 07.12.16)	Noted

11.8	DDC – Christmas Waste Removal Arrangements (emailed 07.12.16)	Uploaded to Facebook and website
11.9	CPRE – Northamptonshire Countryside Design Guide	Noted
11.10	Police Christmas Letter (emailed 14.12.16)	Noted
11.11	DDC – Daventry Calling Winter Edition (emailed 14.12.16)	Clerk to request copies be sent to Preston Capes or Little Preston as this has not happened previously

12. Matters not covered on the agenda above

12.1 To report on first aid training arrangements
Deferred to February meeting.

12.2 To update on adopt a kisok
The Clerk reported that she had received a number of holding emails.

It was noted that the Litter Pick date arranged at the last meeting is inconvenient. The new date is Sunday 12th March 2017.

13. New matters requested for next agenda

None at this time

14. Diary dates for 2017

Parish Council Meetings:	21 st February, 21 st March, 18 th April, 16 th May, 13 th June (bought forward by one week), 18 th July, 19 th September, 17 th October, 21 st November, 19 th December
Village Hall Lunchtime Bar	1 st Sunday of each month
Village Hall Evening Bar	2 nd Friday of each month

The Chairman closed the meeting at 8.20pm

Signed **Date**