

**PRESTON CAPES PARISH COUNCIL  
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON  
TUESDAY 18<sup>th</sup> JULY 2017 IN THE VILLAGE HALL**

**PRESENT:** Parish Councillors: D Cox, B Dearn, S Delacoe, D Hughes (Chairman), D Jones,  
S Maddison, R Mansfield  
Clerk: S Foster  
Others: None

**1. Administration**

- 1.1 To receive and approve apologies for absence  
None.
- 1.2 To receive declarations of interest in items on the agenda  
None.
- 1.3 To consider any dispensation requests  
None.
- 1.4 To approve the minutes of the Ordinary Meeting held on 13<sup>th</sup> June 2017  
Minutes had been circulated. No amendments were made.  
*Proposal: To accept the minutes as a true and accurate record of the meeting.  
Proposed by Cllr Jones, seconded by Cllr Dearn. All in favour. Carried.*

**2. Regulatory Matters**

Nothing to report.

**3. Matters arising from previous minutes (for information only)**

Nothing to report.

**4. Public Time**

Nothing to report.

**5. Planning**

- 5.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
None			

- 5.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

- 5.3 Other planning matters (For report only)  
Nothing to report.

**6. Highways and Footpath matters**

To include:

- 6.1 Highways representative's report  
Cllr Hughes reported that, following a conversation with DDC, an offer had been made to Anti-Social Behaviour Fixed Penalty Notices to anyone caught speeding more than once during the Community Speedwatch programme which takes place annually at Preston Capes. Discussion took place and it was noted that the Parish Council will receive no financial benefit from the fines. Concern was voiced as to possible repercussions from those affected. It was agreed that this is likely to be minimal and verbal only.
- 6.2 Footpath Representative's report  
R Elkin had reported that he is awaiting correspondence on the Reorganisation of NCC Highways. He also reported fly tipping of a garden mower and containers on Eydon road, adjacent to Red House Farm. The Clerk was asked to confirm that this had been reported to the appropriate authority.
- 6.3 Report of carriageway resurfacing at Stow Road, Preston Capes in mid-September  
Noted.

- 6.4 Consideration of impact of Maidford purchasing their own speed sign  
Maidford Parish Council are purchasing their own speed sign and had made an offer that Preston Capes Parish Council either take over 100% of the current sign or transfer the share to another Parish. There was some discussion as to whether this would be free of charge. The Clerk was tasked with accepting the offer to take full ownership of the sign without the post on which it is currently mounted.  
*Proposal: To accept the offer to take up full ownership of the speed sign. If possible, this would be free of charge. Otherwise the Clerk was authorised to offer up to £200.*  
*Proposed by Cllr Cox, seconded by Cllr Jones. All in favour.*

- 6.5 Update from NCC re CEG Works  
NCC are in the process of putting together the schedule of works.

- 6.6 Updated Reporting Rights of Way information  
Noted.

## 7. Tree Warden's Report

Cllr Cox will endeavour to tidy up the stump of the holly tree by the church gate following a complaint.

## 8. Update from Neighbourhood Watch/Police

Various emails from Neighbourhood Watch had been circulated throughout the month.

## 9. Finance

- 9.1 To note income received  
£ 0.06 Interest

- 9.2 To note bank balances as at 01.07.17
- |                                 |                  |                  |
|---------------------------------|------------------|------------------|
| Lloyds Bank Treasurer's Account | £ 817.19         |                  |
| Lloyds Bank Business Account    | <u>£4,527.75</u> |                  |
|                                 | £5,344.94        |                  |
| Payments yet to clear           | £ 0.00           |                  |
| Total funds available           |                  | <u>£5,344.94</u> |

- 9.3 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (June)	152.61	0.00	173.22	S Foster	LGA 1972 s 112	437
Clerk's expenses (June)	20.61	0.00				
SLCC Membership	46.50	0.00	46.50	SLCC	LGA 1972 s 112	438
Mowing (Invoice 6761)	135.00	27.00	162.00	P Warden		439
Insurance premium 2017/2018	TBA	0.00	TBA		Highways Act	440
Red Ensign for Merchant Navy Day	49.70	9.94	59.64	Hampshire Flag Company	S137	441

*Proposal: To approve payment of the above cheques.*

*Proposed by Cllr Jones, seconded by Cllr Maddison. All in favour. Carried.*

- 9.4 To report external audit for financial year 2016/2017  
The external report has not yet been received.

- 9.5 To discuss and agree leaving gift for ex-Councillor and Chairman D Williams  
Discussion took place and it was agreed that a gardening voucher for £100 be presented at the September open bar Sunday, if possible.

*Proposal: To purchase a £100 garden gift voucher.*

*Proposed by Cllr Dearns, seconded by Cllr Delacoe. All in favour.*

- 9.6 To receive first quarter financial update  
The figures had been circulated. Cllr Dearns reported that the Clerk's salary was already over budget. Following discussion, it was noted that the Clerk's travel expenses (which are included in salary payments) had not been included in the calculation at budget preparation. Clerk's expenses are also over budget. Further discussion took place and it was agreed that all possible endeavours be made to reduce paper copies of documents as well as travel expenses. The Clerk would provide Cllr Mansfield with the Parish Council laptop for use.  
An error had been made on claiming the precept from DDC which included the £417 gross mowing grant. The Clerk was tasked with agreeing with DDC what action should be taken going forward.

**10. Consultations**

- 10.1 DDC – Local and National requirements for planning applications at DDC  
No comment.
- 10.2 Police – Transfer of Northants Fire & Rescue Service to Police & Crime Commissioner  
No comment.
- 10.3 NCC – 2016/2017 Empowerment Grant survey  
The Clerk will complete the survey.

**11. Correspondence Received**

11.1	DDC – Daventry Calling (By email)	Received by post and email.
11.2	NHW – Vehicle Online Shopping Fraud (By email)	Noted.
11.3	DDC – Health Walks/DACT Newsletter	Noted.
11.4	DDC – DDF Events/Newsletter	Noted.
11.5	Police & Crime Commissioner – Annual Report	Noted.
11.6	DDC – Parish & Town Councils' Mtg & Invitation to 14.12.17	Cllrs Dearns and Jones to attend.

**12. Matters not covered on the agenda above**

- 12.1 To update with regards to defibrillator in Little Preston  
Cllr Maddison confirmed a quote for £380 + VAT for installation of the defibrillator. This will be covered by the empowerment grant received last year. The noticeboard will be moved slightly further back from the road and the code for the defibrillator shown on the noticeboard.
- 12.2 To update on sun shade for defibrillator  
Cllr Jones is in the process of making the shade. It should be in place in time for the next meeting,
- 12.3 To update on Merchant Navy Day 2017  
Cllr Hughes reported that he had invited Chris Heaton-Harris MP to officiate on or around Sunday 3<sup>rd</sup> September but has not yet had a response. If he is unable to do it, ex-Councillor David Williams may be invited. Cllr Hughes will also register the event on the Seafarers UK website which may mean that representatives of the Merchant Navy could attend.  
Following confirmation from Rev Sue Faulkner that the church flag pole could be used, the Clerk had purchased the larger Red Ensign which has now been delivered. The Clerk had spoken with Roger Elkin who had agreed that he could be available to raise the flag.

**13. New matters requested for next agenda**

Nothing at this time.

**14. Diary dates for 2017**

Parish Council Meetings: 19<sup>th</sup> September, 17<sup>th</sup> October, 21<sup>st</sup> November, 19<sup>th</sup> December  
 Village Hall Lunchtime Bar 1<sup>st</sup> Sunday of each month  
 (except June when it will be open last Sunday in May)  
 Village Hall Evening Bar 2<sup>nd</sup> Friday of each month

The Chairman closed the meeting at 8.40pm

**Signed** ..... **Date** .....