

**PRESTON CAPES PARISH COUNCIL**  
1 London Road  
Daventry  
Northamptonshire NN11 4DA


**Email:** [clerk.prestoncapesperishcouncil@yahoo.co.uk](mailto:clerk.prestoncapesperishcouncil@yahoo.co.uk)

**Tel:** 01327 310245

**To members of the Parish Council:**

You are hereby summoned to attend the Ordinary Meeting of Preston Capes Parish Council at the village hall, Preston Capes at 7.45pm on Tuesday 19<sup>th</sup> December 2017 for the purpose of transacting the following business.

**Members of the public and press are invited to attend and address the Parish Council during the Public Participation items. Background papers will be available for inspection 15 minutes before the meeting.**

  
**Sharon Foster, Clerk to the Council**  
13<sup>th</sup> December 2017

**AGENDA**

**1. Administration**

- 1.1 To receive and approve apologies for absence
- 1.2 To receive declarations of interest in items on the agenda
- 1.3 To consider any dispensation requests
- 1.4 To approve the minutes of the Ordinary Meeting held on 21<sup>st</sup> November 2017
- 1.5 To receive election 2018 timetable
- 1.6 To receive information regarding appointing a Data Protection Officer

**2. Matters arising from previous minutes (for information only)**

**3. Public Time**

**4. Planning**

4.1 To consider applications received

Application No	Description of Development	Location	Comment by
DA/2017/1109	Listed building consent for reopening of blocked historic window and new window to opening	The Old Rectory, Church Way, Preston Capes NN11 3TE	20/12/17

4.2 To report decisions received

Application No	Description of Development	Location of Development	Decision
None			

4.3 Other planning matters (For report only)

**5. Highways and Footpath matters** To include:

- 5.1 Highways representative's report
- 5.2 Footpath representative's report
- 5.3 Update on erection of post for speed sign
- 5.4 Concern over dog fouling issue
- 5.5 Advice regarding salt spreading on the highway

**6. Tree Warden's Report**

**7. Update from Neighbourhood Watch/Police**

**8. Finance**

- 8.1 To note income received  
£ 0.11 Interest

8.2 To note bank balances as at 01.12.17

Lloyds Bank Treasurer's Account	£3,052.85	
Lloyds Bank Business Account	<u>£2,657.41</u>	
	£5,710.26	
Payments yet to clear	£ 487.91	
Total funds available		<u>£5,222.35</u>

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- 8.3 To receive and ratify draft of 2018/2019 budget
- 8.4 To update on drain clearance matter
- 8.5 To note that tenders for mowing contract are not required until the 2019 season
- 8.6 To receive request for financial support for Citizens Advice Bureau
- 8.7 To receive information on Local Government Pay 2018-2020
- 8.8 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (Nov)	146.11	0.00	224.93	S Foster	LGA 1972 s 112	454
Clerk's expenses (Nov)	16.41	0.00				
Defibrillator pads	52.21	10.20				
Mowing (Inv 6796)	135.00	27.00	162.00	P Warden	Highways Act	455

**9. Consultations/Surveys**

- 9.1 DDC – Historic England Neighbourhood Planning (Closed 15.12.17)
- 9.2 DDC – Settlements and Countryside Local Plan Part 2 (Closes 26.01.18)
- 9.3 DDC – Community Strategy (Closes 05.01.18)
- 9.4 DDC – ICT Strategy (Closes 05.01.18)

**10. Correspondence Received**

10.1	Merchant Navy Day Certificate	
10.2	Daventry & District Forum Chairman's Report 2017	
10.3	NALC Update (Emailed 06.12.17)	
10.4	DDC re Planning Training (Emailed 07.12.17)	
10.5	The Great British Spring Clean 2018 (Emailed 12.12.17)	
10.6	DDC closures (Emailed 12.12.17)	
10.7	Police & Crime Panel held on 14.12.17 (Emailed 12.12.17)	
10.8	Notification of external auditor (Emailed 22.11.17)	

**11. Matters not covered on the agenda above**

- 11.1 To update on sun shade for defibrillator
- 11.2 To report on costs associated with memorial days for 2018
- 11.3 To raise the matter of sponsoring a PCSO
- 11.4 To report on Parish & Town Councils' Meeting held on 14.12.17

**12. New matters requested for next agenda**

**13. Diary dates for 2018**

Parish Council meetings: 20<sup>th</sup> February, 20<sup>th</sup> March, 17<sup>th</sup> April, 15<sup>th</sup> May, 19<sup>th</sup> June, 17<sup>th</sup> July, 18<sup>th</sup> September, 16<sup>th</sup> October, 20<sup>th</sup> November 18<sup>th</sup> December  
Village Hall Lunchtime Bar: 1<sup>st</sup> Sunday of each month  
Village Hall Evening Bar: 2<sup>nd</sup> Friday of each month