

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 19TH JUNE 2018 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: R Bracher, D Hughes (Chairman), R Mansfield, G Stanton.
Clerk: S Foster
Others: District Councillor J Gilford, No members of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
B Dearn – holiday
S Maddison – holiday
S Smith – unable to attend.
- 1.2 To receive declarations of interest in items on the agenda
None.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the Ordinary meeting of 15th May 2018
The minutes of the meeting had been circulated. Amendments made were:
Item 2.1: Replace “Chairman” with “Vice-Chairman”.
Item 2.10: Replace “Footpath” with “Highways”.
Proposal: To make the above amendments and accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Bracher, seconded by Cllr Stanton. All in favour. Carried.
- 1.5 To discuss and agree undertaking training for new councillors or holding full council training session
The Clerk will check whether the new councillors will be available on 13th August for Off To A Flying Start training. Full council training will be considered later this year.

2. Regulatory Matters

- 2.1 To receive and discuss notice from DDC of Community Governance Review
In view of the upcoming overhaul of local authorities, no comment will be made.
- 2.2 To report on Clerk's appraisal
Cllrs Dearn, Hughes and Maddison had carried out the appraisal. The written up document had been circulated to all councillors.
- 2.3 To update regarding GDPR compliance
including adoption of GDPR policy, Records Retention Policy and Subject Access Request procedure
A working party will meet before the next meeting to draft appropriate policies.

3. Public Time

District Councillor Gilford updated the meeting on the likelihood of a unitary authority being created with Northampton Borough, Daventry District and South Northants District Councils. This could have considerable negative impact on the Daventry area. Parish Councils will be encouraged to make grant applications which will be available in the near future.

4. Planning

- 4.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
None			

- 4.2 To report decision

Application No	Description of Development	Location of Development	Decision
None			

- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
Cllr Hughes reported that various potholes have been filled.
Cllr Hughes understands that DDC may be budgeting for the purchase of a speed recording device in order to operate a form of Speedwatch programme which would have a punitive element in the form of a Community Protection Notices & Fixed Penalty Tickets.
A query was raised as to whether verges on the High Street can be used to provide parking. It was noted that much of the area is privately owned and that parked cars act as a traffic calming measure. Concerns were raised as to discarded water bottles from racers in the recent OVO Ladies Cycle Race which came through the village. The Clerk was asked to write to the organisers about it and ask them to also remove the signs posted.
- 5.2 Footpath representative's report
Nothing to report.
- 5.3 Update on erection of post for speed sign
Deferred.
- 5.4 Update on part of fallen wall opposite village hall
The Clerk has yet to obtain quotes. Cllr Hughes will provide a drawing of what work is required.
- 5.5 Update on water leak at Little Preston
The Clerk has yet to obtain advice.
- 5.6 Report regarding Remembrance Poppy Seeds and possibility of planting
It is too late to plant poppies now.
- 5.7 Response from NCC re recent road closure at Maidford/Adstone
The response from NCC had been circulated to all councillors.

6. Tree Warden's Report

Cllr Bracher reported that a number of trees in the village are showing ash die-back. However, she noted that is not a reason to fell a tree.

- 6.1 Report from DDC re approved felling of laburnum tree at Orchard House
The report had been circulated and the tree felled.

7. Update from Neighbourhood Watch/Police

Nothing to report.

8. Correspondence Received

8.1	DDC – New Chairman of the District Council (Emailed)	Noted
8.2	Police – Meeting with Stephen Mold on 15.08.18 (Emailed)	Noted
8.3	Northants CALC – E-update (Emailed)	Noted
8.4	Police – Daventry District Neighbourhood Policing review (Emailed)	Noted
8.5	DDC - Local Government reform in Northamptonshire (Emailed)	Noted
8.6	DDC – Grants available for vulnerable and disabled residents (Emailed)	Noted
8.7	DDC – Waste and recycling changes (Emailed)	Noted
8.8	NCALC – Friday mini-update (Emailed)	Noted

9. Finance

- 9.1 £ 0.08 Interest

- 9.2 To note bank balances as at 01.06.18

Lloyds Bank Treasurer's Account	£1,804.73	
Lloyds Bank Business Account	<u>£4,658.04</u>	
	£6,462.77	
Payments yet to clear	£ 294.27	
Total funds available		<u>£6,168.50</u>

- 9.3 To update on drain clearance matter
Anglian Water had responded that they will not pay any costs. After discussion, it was agreed that the invoice from the contractor be paid by the Parish Council on this occasion.
*Proposal: To pay invoice provided by Stuart Nichols Waste Disposal Ltd of £250.00 plus VAT.
Proposed by Cllr Hughes, seconded by Cllr Stanton. All in favour. Carried.*
- 9.4 To receive internal audit report for financial year 2017/2018
The internal report had been carried out and signed off. The Clerk will write a letter of thanks.
- 9.5 To complete Part 2 of the Annual Governance and Accountability Return for financial year 2017/2018
All questions in Part 2 were answered positively and the Return signed accordingly.
- 9.6 To amend Lloyds Bank Mandate signatories
It was agreed that the bank mandate be amended. The Clerk will arrange.

9.7 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (May)	152.61	0.00	255.57	S Foster	LGA 1972 s 112	471
Clerk's expenses (May)	27.96	0.00				
SLCC Membership (50%)	75.00	0.00				
Mowing 04.05.18, 18.05.18	270.00	54.00	324.00	P Warden	Highways Act	472
Election recharges May 2018	83.00	0.00	83.00	Daventry District Council	LGA 1972	473
Drainage clearance costs	250.00	50.00	300.00	Stuart Nichols Waste Disposal Ltd		474

Proposal: To approve payment of the above cheques.

Proposed by Cllr Stanton, seconded by Cllr Mansfield. All in favour. Carried.

10. Matters not covered on the agenda above

- 10.1 To update on sun shade for defibrillator
The shade is ready to put up.
- 10.2 To consider siting of refurbished memorial bench
After discussion, it was agreed that the bench should be sited next to the village hall.
- 10.3 To discuss arranging first aid training for community
EMAS is no longer carrying out training. The Clerk will look for an alternative provision.
- 10.4 To update on Armed Forces Day plans
Cllr Hughes reported that hoisting will take place at around 11.15am on Sunday 1st July after the church service. Chris Heaton-Harris MP will be in attendance.
- 10.5 To update on attendance at Parish & Town Councils' Meeting
Cllrs Hughes and Dearns had attended. Cllr Hughes had already reported some of the matters discussed above.

11. Consultations/Surveys

DDC – Electric Vehicles – Residents' Survey (Closes 22.06.18)
South Northants District Council – Local Green Space Consultation (Closes 29.06.18)
DDC – Public Spaces Protection Order Consultation – Enhanced Dog Powers

12. New matters requested for next agenda

None.

13. Diary dates for 2018

Parish Council meetings: 17th July, 18th September, 16th October, 20th November, 18th December
Village Hall Lunchtime Bar: 1st Sunday of each month
Village Hall Evening Bar: 2nd Friday of each month

Confidential: Members of the public and press to be excluded from the meeting

14. To discuss and agree Clerk's incremental rise

Discussion took place.

Proposal: To increase the Clerk's salary from SCP22 to SCP23.

Proposed by Cllr Hughes, seconded by Cllr Bracher. All in favour. Carried.

The Chairman closed the meeting at 8.45pm

Signed **Date**