

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 14TH AUGUST 2018 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: B Dearn, D Hughes (Chairman), S Maddison, R Mansfield, S Smith,
G Stanton.
Clerk: S Foster
Others: 2 members of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
None.
- 1.2 To receive declarations of interest in items on the agenda
None.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the Ordinary meeting of 17th July 2018
The minutes of the meeting had been circulated.
*Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Dearn, seconded by Cllr Smith. All in favour. Carried.*
- 1.5 To report vacancy due to resignation of Cllr Bracher
Cllr Bracher had resigned. The process of filling the vacancy is ongoing.

2. Regulatory Matters

- 2.1 None.

3. Public Time

Nothing to report.

4. Planning

- 4.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
DA/2018/0536	Demolition of existing farmhouse and construction of replacement dwelling	Preston Fields Farm, Charwelton Road, Preston Capes NN11 3SZ	<i>Proposal: To have no objection to the application. Proposed by Cllr Maddison, seconded by Cllr Dearn. All in favour. Carried.</i>

- 4.2 To report decision

Application No	Description of Development	Location of Development	Decision
None			

- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
Anglian Water have been carrying out emergency repairs to leaks on the High Street.
- 5.2 Footpath representative's report
Nothing to report.
- 5.3 Update on erection of post for speed sign
The post provided is not the correct size.

- 5.4 To discuss and receive quotes for repair of fallen wall opposite village hall
Following a request from a member of the public that the tree be removed instead of the wall, discussion took place. It was noted that a previous decision had already been made to remove a portion of the wall. One quote for that work had been received. Another is awaited and a third will not be provided.

*Proposal: To proceed with work to stand by the original decision to shorten the length of the wall and adjourn the decision until the September meeting receipt of at least one more quote.
Proposed by Cllr Stanton, seconded by Cllr Hughes. All in favour. Carried.*

- 5.5 Update on water leak at Little Preston
No response had been received from the householder and there is no leak at the moment. The Clerk will however still seek advice from NCALC as to what can be done.

6. Tree Warden's Report

The tree thought to have had die-back is now believed not to have but will be monitored. Cllr Stanton will monitor a tree on his property as well. D Cox will arrange a site visit.

7. Update from Neighbourhood Watch/Police

A number of issues have been reported recently.

8. Correspondence Received

8.1	Response from OVO re cycling event (By email)	Noted.
8.2	Police – Meeting with S Mold on 15 th August (By email)	Cllr Hughes to attend.
8.3	NCALC – AGM Invitation on 6 th October (By email)	No-one to attend.

9. Finance

- 9.1 £ 0.18 Interest

- 9.2 To note bank balances as at 01.08.18

Lloyds Bank Treasurer's Account	£ 803.46	
Lloyds Bank Business Account	<u>£4,658.41</u>	
	£5,461.87	
Payments yet to clear	£ 808.52	
Total funds available		<u>£4,653.35</u>

- 9.3 To update on Lloyds Bank Mandate signatories
The Clerk is in the process of completing amendments to the mandate.

- 9.4 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (July)	159.64	0.00	179.63	S Foster	LGA 1972 s 112	478
Clerk's expenses (July)	19.99	0.00				
Mowing	TBA	0.00	TBA	P Warden	Highways Act	479

Proposal: To approve payment of cheque 478.

Proposed by Cllr Maddison, seconded by Cllr Dearns. All in favour. Carried.

10. Matters not covered on the agenda above

- 10.1 To update on sun shade for defibrillator

The Clerk was asked to ensure that it is up very soon as the machine is flashing that it is getting too hot.

- 10.2 To report on Armed Forces Day

A successful event was held. A similar event will be held to mark Merchant Navy day on 2nd September at 11.00am. Cllr Hughes noted that the Lord Lieutenant will be attending and asked that all Parish Councillors make every effort to attend.

- 10.3 To update on arrangements to celebrate Armistice Day 2018

Cllr Hughes will arrange a meeting with Village Hall Committee and PCC.

10.4 To consider purchase of CCTV/ANPR installation
Discussion took place on the matter following a number of requests from residents. However, it was agreed by the majority of Parish Councillors that the matter should not be followed up at this time.

11. Consultations/Surveys

DDC – Community Governance Review
No comment to be made.

12. New matters requested for next agenda

To confirm arrangements for the next litter pick.

13. Diary dates for 2018

Parish Council meetings:	18 th September, 16 th October, 20 th November, 18 th December
Village Hall Lunchtime Bar:	1 st Sunday of each month
Village Hall Evening Bar:	2 nd Friday of each month

The Chairman closed the meeting at 8.25pm

Signed **Date**