

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 18TH SEPTEMBER 2018 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: B Dearn, D Hughes (Chairman), S Maddison, R Mansfield, S Smith,
G Stanton.
Clerk: S Foster
Others: 1 member of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
None.
- 1.2 To receive declarations of interest in items on the agenda
None.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the extraordinary meeting of 14th August 2018
The minutes of the meeting had been circulated. There was a query over whether a letter had been sent to residents along Old Forge Lane re cutting hedges back.
*Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Maddison, seconded by Cllr Dearn. All in favour. Carried.*

2. Regulatory Matters

- 2.1 None.

3. Public Time

Nothing to report.

4. Planning

- 4.1 To consider applications received

Application No	Description of Development	Location of Development	Comment
None			

- 4.2 To report decision

Application No	Description of Development	Location of Development	Decision
DA/2018/0522	Variation of Condition 2 of DA/2017/0711 to amend plan to change rooflights and remove glazed roof over entrance	Village Farm, High Street, Preston Capes NN11 3TB	Approved

- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
Cllr Dearn reported potholes down the lane at Little Preston. Cllr Hughes will register them with Street Doctor.

Cllr Mansfield raised concerns re children running out of the village hall and cars passing by quite quickly. It was agreed that the village hall committee be asked by Cllr Hughes to provide cones which can be put out when events are on. He will also put an item on the Facebook page.

- 5.2 Footpath representative's report
Nothing to report.

- 5.3 Update on erection of post for speed sign
Cllr Maddison reported that a post already in situ could be used but it was agreed that it is on the wrong side of the road. A request was made for a new post to be installed by the next meeting.

- 5.4 To receive quotes for repair of fallen wall opposite village hall
Two quotes had been received. Following discussion, it was agreed that the lower of the two quotes be accepted. The work will not be done before January 2019. The Clerk will write to the contractor. The Clerk reported that she had put in a grant application to DDC to cover this work.
Proposal: To accept the quote provided by Butterworth Cox of £1,205 plus VAT.
Proposed by Cllr Dearns, seconded by Cllr Smith. All in favour. Carried.

- 5.5 To consider adoption of four grit bins (Asset numbers 357, 358, 359 and 363)
Discussion took place and it was agreed that the adoption of the grit bins is necessary. Grit to fill the bins can be purchased at a reduced rate but will still need to be built into the draft budget for 2019/2010. The Clerk will purchase new notices for the bins and add the bins to the asset register as well as notify the insurance company.
Proposal: To adopt responsibility for grit bins currently listed as Asset numbers 357, 358, 359 and 363.
Proposed by Cllr Hughes, seconded by Cllr Smith. All in favour. Carried.

- 5.6 To receive advice on water leak at Little Preston
Advice had been received from Northants CALC. As a result, the Clerk and Cllr Smith will visit the resident and voice concerns of the Parish Council regarding road safety.

6. Tree Warden's Report

Nothing to report.

7. Update from Neighbourhood Watch/Police

A number of issues have been reported recently via email.

8. Correspondence Received

8.1	NCALC – Invitation to AGM on 06.10.18 at Moulton (Emailed)	Cllr Dearns to attend.
8.2	UK Cycling Events – Advance notification of cycle event (Emailed)	Noted.
8.3	NCALC – eUpdate (Emailed)	Noted.
8.4	C Heaton-Harris – Governance and Bus Service provision (Emailed)	Noted.
8.5	Stephen Mold – Invitation to meeting on 10.09.18 (Emailed)	No-one attended.
8.6	DDC – Local Code of Conduct report (Emailed)	Noted.
8.9	DDC – Amendment to HMO Regulations (Emailed)	Noted.
8.10	NCALC – Friday Mini Update (Emailed)	Noted.
8.11	PCC – September Newsletter (Emailed)	Noted.

9. Finance

- 9.1 £ 0.19 Interest

- 9.2 To note bank balances as at 01.09.18

Lloyds Bank Treasurer's Account	£ 815.31	
Lloyds Bank Business Account	<u>£3,658.60</u>	
	£4,473.91	
Payments yet to clear	£ 0.00	
Total funds available		<u>£4,473.91</u>

- 9.3 To update on Lloyds Bank Mandate signatories
The Clerk is in the process of completing amendments to the mandate.

- 9.4 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (August)	153.14	0.00	174.35	S Foster	LGA 1972 s 112	479
Clerk's expenses (August)	21.21	0.00				
Off To A Flying Start S Smith & G Stanton	84.00	0.00	84.00	Northants CALC	LGA 1972 s 112	480
Mowing	135.00	27.00	162.00	P Warden	Highways Act	481

Proposal: To approve payment of cheques as listed above.

Proposed by Cllr Maddison, seconded by Cllr Dearns. All in favour. Carried.

10. Matters not covered on the agenda above

- 10.1 To update on sun shade for defibrillator
Cllr Hughes had made and installed a sun-shade with the thanks of the Parish Council.
- 10.2 To discuss arranging first aid training for community
The Clerk will look at getting together with another village to hold a training event.
- 10.3 To update on arrangements to celebrate Armistice Day 2018
A committee will be meeting on 1st October. Cllrs Dearn and Hughes will attend as representatives of the Parish Council.
- 10.4 To consider Good Neighbours Scheme and invitation to Moulton event on 01.10.18
It was noted that the village has no current need for this as there is already a strong community spirit.
- 10.5 To confirm arrangements for next litter pick
Sunday 21st October. To meet at village hall at 9.45am. Cllr Hughes to publicise.

11. Consultations/Surveys

DDC – Settlements and Countryside Local Plan Part 2 (Closes 05.10.18)
Cllr Stanton had reviewed the documentation. No comment will be made. It was noted that the Local Plan may change once unitary authorities are in place.

NCC – All Age Autism Survey (Closes 07.10.18)
No comment to be made.

12. New matters requested for next agenda

Co-option of new Councillor
Possible purchase of village gateway

13. Diary dates for 2018

Parish Council meetings:	16 th October, 20 th November, 18 th December
Village Hall Lunchtime Bar:	1 st Sunday of each month
Village Hall Evening Bar:	2 nd Friday of each month

The Chairman closed the meeting at 8.40pm

Signed **Date**