

**PRESTON CAPES PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING HELD AT 7.45PM ON
TUESDAY 16TH OCTOBER 2018 IN THE VILLAGE HALL**

PRESENT: Parish Councillors: D Hughes (Chairman), S Maddison, R Mansfield, S Smith, G Stanton.
Clerk: S Foster
Others: District Councillor J Gilford, 1 member of the public.

1. Administration

- 1.1 To receive and approve apologies for absence
B Dearn – holiday.
- 1.2 To receive declarations of interest in items on the agenda
None.
- 1.3 To consider any dispensation requests
None.
- 1.4 To approve the minutes of the ordinary meeting of 18th September 2018
The minutes of the meeting had been circulated.
*Proposal: To accept the minutes as a true and accurate record of the meeting.
Proposed by Cllr Smith, seconded by Cllr Maddison. All in favour. Carried.*
- 1.5 To co-opt councillor to fill vacancy on Parish Council
One member of the Parish came forward for co-option.
*Proposal: To appoint David Cox as Parish Councillor.
Proposed by Cllr Hughes, Cllr Stanton. All in favour. Carried.*

2. Regulatory Matters

- 2.1 None.

3. Public Time

District Councillor Gilford reported Growth Corridor information which has become available. It is not envisaged that this will have any adverse effect on Preston Capes.

4. Planning

- 4.1 To consider applications received
None.

- 4.2 To report decision

Application No	Description of Development	Location of Development	Decision
DA/2018/0536	Demolition of existing farmhouse and construction of replacement dwelling	Preston Fields Farm, Charwelton Road, Preston Capes NN11 3SZ	Approved

- 4.3 Other planning matters (For report only)
Nothing to report.

5. Highways and Footpath matters

To include:

- 5.1 Highways representative's report
Cllr Maddison has reported to Street Doctor various chevron signs which have been turned around.
- 5.2 Footpath representative's report
The Clerk will ask the Footpath Warden to obtain a new sign for the inside of the iron gate at The Manor as the current one is faded.
- 5.3 To update on erection of post for speed sign
Cllr Hughes has located a suitable post and will liaise with the Hoares to get it installed.
- 5.4 To update on water leak in Little Preston
Cllr Smith and the Clerk had visited the resident concerned and left copies of the letters sent previously asking him to make contact. As no contact has been made, they will make one more visit.

- 5.5 To consider purchase of village gateways
Discussion took place. Cllr Hughes reported a cost of £320 each to purchase and four would be required. Further research will be made into alternative options whilst the Clerk will make enquiries as to obtaining licences from NCC.
- 5.6 To update on adoption of grit bins
The Clerk reported that amendments to the terms of adoption had been made. New agreements will be sent out by NCC as soon as they are available. The Clerk received authorisation to purchase new signs for each of the bins.
- 5.7 To report damage to noticeboard and defibrillator at Little Preston
An incident had occurred when a lorry hit the noticeboard and defibrillator. The noticeboard is beyond repair and there is concern as to the state of the defibrillator. Cllr Maddison has reported it to the Police and obtained an incident number. The Clerk will look into replacing both noticeboards and contact the manufacturer of the defibrillator.
- 6. Tree Warden's Report**
Nothing to report.
- 7. Update from Neighbourhood Watch/Police**
A number of issues have been reported recently via email.

8. Correspondence Received

8.1	Merchant Navy Association – Thank you letter	Noted
8.2	Clerks & Councils Direct – September 2018	Noted
8.3	Royal Mail – Scam Emails	Noted
8.4	NCALC – Friday Update (Emailed)	Noted
8.5	NCALC – E-Update (Emailed)	Noted
8.6	DDC – Local Government Reform (Emailed)	Noted
8.7	PCC – October 2018 Newsletter (Emailed)	Noted
8.8	PCC – Meeting with Stephen Mold on 23.10.18 (Emailed)	Cllr Dearn's to attend

9. Finance

- 9.1 £ 0.16 Interest
£2,350.00 DDC – Half year precept payment

- 9.2 To note bank balances as at 01.10.18

Lloyds Bank Treasurer's Account	£2,990.96	
Lloyds Bank Business Account	<u>£3,658.76</u>	
	£6,649.72	
Payments yet to clear	£ 246.00	
Total funds available		<u>£6,403.72</u>

- 9.3 To update on Lloyds Bank Mandate signatories
The Clerk is in the process of completing amendments to the mandate.

- 9.4 To approve payments

Details	Amount (£)	+ VAT (£)	Cheque Total (£)	Payee	Authority	Cheque no
Clerk's salary (September)	166.14	0.00	189.86	S Foster	LGA 1972 s 112	482
Clerk's expenses (September)	23.72	0.00				
ICO Subscription 20.11.18-19.11.19	40.00	0.00	40.00	ICO	Data Protection Regulations 2018	483
Hall rental July – September 2018	35.00	0.00	35.00	Preston Capes Village Hall	LGA 1972 s 112	484
Mowing	TBA	TBA	TBA	P Warden	Highways Act	TBA

Proposal: To approve payment of cheques as listed above.

Proposed by Cllr Smith, seconded by Cllr Maddison. All in favour. Carried.

- 9.5 To receive half year update on budget figures
Figures had been circulated. No queries were raised.
- 9.6 To appoint working group to produce draft budget for financial year 2019/2020
Cllrs Dearn, Smith and Hughes will meet with the Clerk to produce a first draft for the next meeting.

10. Matters not covered on the agenda above

- 10.1 To discuss arranging first aid training for community
The Clerk had made enquiries and is awaiting notification of possible costs.
- 10.2 To update on arrangements to celebrate Armistice Day 2018 and agree possible financial contribution
The programme has been organised and grant funding applied for from DDC.
*Proposal: To authorise the Parish Council to cover any overspend on the event to a maximum of £250.
Proposed by Cllr Hughes, seconded by Cllr Smith. All in favour. Carried.*
- 10.3 To report on attendance at Northants CALC AGM
Cllr Dearn had attended.

11. Consultations/Surveys

CLAU – Statement of Principles – Gambling Act 2005 (3 yearly review)
No comment to be made.

NCC – Northampton Town Centre Parking Proposals (Closes 18.10.18)
No comment to be made.

DDC - Proposed Relocation of Daventry Library (Closes 05.11.18)
Some councillors have made comments as individuals.

NCC – Decommissioning of Prevention Service for Adult Social Care Service – Hearing Impaired Services (Closes 08.11.18)
No comment to be made.

NCC – Decommissioning of Prevention Service for Adult Social Care Service – Visually Impaired Services (Closes 08.11.18)
No comment to be made.

SNC – Local Plan Part 2 Submission Regulation 19 (Closes 16.11.18)
No comment to be made.

12. New matters requested for next agenda

An update was requested regarding warning signs at the village hall. Cllr Hughes is waiting for quotes.

There was a reminder of the Litter pick on Sunday 21st October starting at 9.45am.

13. Diary dates

To agree dates for 2019 meetings
Dates had been circulated and were agreed. The Clerk will notify the village hall for bookings.
Starting in February 2019, it was agreed that the meeting time will change to 7.30pm.

Parish Council meetings:	20 th November, 18 th December
Village Hall Lunchtime Bar:	1 st Sunday of each month
Village Hall Evening Bar:	2 nd Friday of each month

The Chairman closed the meeting at 8.25pm

Signed **Date**